



DEPARTMENT OF THE ARMY

UNIT NAME  
UNIT ADDRESS  
CITY STATE, ZIP CODE

Office Symbol

Current Date

MEMORANDUM FOR Commander, USARD, RCHS-SVD, 1307 Third Avenue, Fort Knox,  
KY 40121-2726

SUBJECT: MILPER/PSB/PSC Verification of Applicant's Eligibility for the Interservice  
Physician Assistant Program for SSG Smith, Jane Q.

1. A review of the applicant's application packet and personnel records confirms eligibility in terms of course prerequisites outlined in AR 601-20, chapter 2-2.
2. A local records check has been made and the applicant is administratively qualified for appointment as a Commissioned Officer in accordance with AR 135-100 and AR 135-101 and/or has prepared the necessary request(s) for waivers.
3. The applicant is not pending UCMJ action, bar to reenlistment and is not flagged.
4. There is evidence of a security clearance of secret based upon a National Agency Check, which includes the date the clearance was granted.
5. This action is not in contravention to AR 600-8-2.
6. POC is the undersigned and can be reached at (123)456-7891 DSN 123-4567 or enterprise email mil@mail.mil.

JOHN B DOE  
MAJ, AG  
Personnel Authority