

MILPER Message Number**21-014****Proponent****RCHS-SVD****Title****Fiscal Year 2022 (FY2022) Warrant Officer Applications for Active Duty and Reserve Veterinary Corps (VC) Food Safety Officer (MOS 640A)****...Issued:[1/15/2021 10:14:58 AM]...**

-
- A. AR 135-100 (Appointment of Commissioned and Warrant Officers of the Army), 1 September 1994.
 - B. AR 135-101 (Appointment of Reserve Commissioned Officers for Assignment to Army Medical Department Branches), 15 February 1984.
 - C. AR 40-501 (Standards of Medical Fitness), 22 December 2016.
 - D. AR 600-9 (The Army Body Composition Program), 28 June 2013.
 - E. AR 600-8-2 (Suspension of Favorable Personnel Actions (Flags)), 11 May 2016.

1. This MILPER message will expire NLT 15 January 2022.

2. Purpose: this message solicits applications from qualified active duty and reserve enlisted personnel for the FY21 Veterinary Corps Food Safety Warrant Officer Training Program. Command support in disseminating this message to assure timely submission of applicants is appreciated. Active duty application deadline is 26 April 2021. Reserve application deadline is 6 April 2021.

3. Selection process: HQ USAREC RCHS-SVD will convene a competitive selection board on or about 11 May 2021. All applications will be considered based on individual merit and documentation as specified in paragraph 11. Applicants in OCONUS assignments selected for this program will have their Foreign Service Tour curtailed to meet training report dates. Individuals will receive official notification of selection following the board.

4. Program overview: Applicants selected for this program will attend the Warrant Officer Candidate School (WOCS) at Ft. Rucker, AL, prior to attending the Veterinary Corps Food Safety Warrant Officer Basic Course (WOBC) at Ft. Sam Houston, TX. Active Component (AC) candidates will be appointed as a Warrant Officer One (WO1) in the U.S. Army Reserve (USAR) with concurrent call to active duty and will incur a six (6) year Active Duty Service Obligation (ADSO) upon graduation from the Veterinary Corps Food Safety Officer WOBC. MOS 640A will be awarded upon completion of WOBC at Ft. Sam Houston, TX.

5. Course information:

WOCS

Course # 0911-09W

Class and report, start, and end dates are to be determined.

WOBC

Course # 6G-640A

Class and report, start, and end dates are to be determined.

6. Basic Prerequisites:

a. Must meet general eligibility requirements of AR 135-100.

b. Must meet physical requirements for Warrant Officer Appointment as prescribed in chapter 2, AR 40-501, and meet height/weight standards or be in compliance with the Army Body Composition Program (ABCP) as prescribed by AR 600-9. Applicants must be able to pass the standard 3-event Army Physical Fitness Test (APFT) or the Gold Standard for the Army Combat Fitness Test (ACFT).

NOTE: Certain Soldiers with injuries that occurred under extraordinary circumstances may request an exception to policy for APFT with the 2.5 mile walk as an alternate event for the 2 mile run. These requests must be approved by G3, HQDA prior to submitting an application for this board.

c. Must currently hold the 68R or 68S Army PMOS for a minimum of 60 months. Calculation is based on the graduation date at which the 68R or 68S PMOS was awarded.

d. Must have no more than 144 months of active federal service (AFS) at application deadline, 26 April 2021. The AFS requirement is not applicable to USAR applicants. Calculation is based on initial entry into basic training.

e. Hold rank of SGT (P)/E5 (P) or higher and be a graduate of the Advanced Leaders Course (ALC). Applicants currently enrolled in ALC must graduate NLT 16 April 2021.

f. All applicants must have a minimum of an associate's degree and show completion of a college level writing course. It is preferred that applicants complete courses in Biological Science, Food Technology/Science, Epidemiology, Public Health, or related scientific fields that provided knowledge directly related to the 640A MOS and assist in meeting the requirements for a B.S. in Food Science. Degree completion along with all course credit hours must be reflected on an official transcript from an accredited college or university. For those applicants currently enrolled in a degree completion program, official transcripts must be provided to USAREC by packet deadline 26 April 2021.

NOTE: Educational waivers will be considered for applicants enrolled in a bachelor's degree program and have completed a minimum of 60 semester credit hours. All credit hours must be reflected on an official transcript from an accredited college or university.

g. Have a GT score of 110 or higher

h. All applicants must have documented experience on their evaluation reports (i.e. NCOERs) indicating performance and/or supervision in food safety, sanitation, food defense, and/or food inspection tasks.

i. Basic prerequisites listed in paragraph 6 are non-waiverable unless specified below in paragraphs 7 and 8.

7. Active Duty Applicant Waivers:

a. Waivers for rank/grade, minimum time in MOS, ALC, and AFS will be considered if the applicant holds a Bachelor of Science degree or higher from an accredited U.S. university that include at least 30 semester hours in one or a combination of the following: Biological Sciences, Food Technology/Science, Epidemiology, Public Health, or related scientific fields that provide knowledge directly related to the 640A MOS. Waivers will only be considered if the applicant has completed their initial service obligation, has reenlisted, and has held the 68R/68S PMOS for a minimum of 36 months.

b. Waivers for time in MOS and/or AFS will be considered for 68R and 68S applicants with prior service in another MOS. In such cases, the minimum time in MOS must be no less than 48 months and the AFS must be no more than 168 months.

c. Waivers for AFS will also be considered for applicants with special circumstances such as detailed duty as a recruiter or drill sergeant, which delayed the applicant's eligibility to apply for Warrant Officer MOS 640A. In such cases, AFS must be no more than 168 months.

NOTE: Unless specified in paragraph 7b. and 7c., there will be no other waivers for active duty applicants exceeding 144 months of AFS.

d. All other waiver considerations can be found at https://recruiting.army.mil/ISO/AWOR/WAIVER_ETP/

e. All active duty applicants requiring a waiver must contact the 640A Consultant or authorized representative directly prior to application submission for additional information. Contact information is located in paragraph 13. All waiver requests are due NLT 22 March 2021 and will be reviewed by the VC Food Safety Officer Consultant (640A) before approval by the Chief, U.S. Army Veterinary Corps.

8. Reserve Applicant Waivers:

a. Waivers for rank/grade, minimum time in MOS, and ALC will be considered with an endorsement memorandum from first VC or AMEDD/Public Health LTC in chain of command based upon civilian education, civilian experience/credentials, and/or deployment experience.

b. Waivers for rank/grade, ALC, and minimum time in MOS will be considered if the applicant holds a

Bachelor of Science degree or higher from an accredited U.S. university that included at least 30 semester hours in one or a combination of the following: Biological Sciences, Food Technology/Science, Epidemiology, Public Health, or related scientific fields that provided knowledge directly related to the 640A MOS. In such cases, the applicant must also have documented experience in the food protection field

c. Waivers for ALC will be considered for any USAR 68R or 68S applicant who has served in a leadership role on at least one deployment and food protection, food inspection, or sanitation duties are documented on NCOERs during the deployment period.

d. All other waiver considerations can be found at https://recruiting.army.mil/ISO/AWOR/WAIVER_ETP/

USAR applicant waivers must be submitted to the Army Reserve Careers Group (ARCG) NLT 11 March 2021. See Section 9b for contact information. ARCG will review and forward waivers to the VC Food Safety Officer (640A) for review NLT 22 March 2021 and forwarding to Chief, U.S. Army Veterinary Corps for final approval/disapproval.

9. Applicant submission:

a. Active Duty applicants must scan and e-mail packets to the Veterinary Corps Program Manager at the following address: usarmy.knox.usarec.list.hq-hsd-640a-vc3@mail.mil. Packets must contain the following email subject line: FY22 640A Application: Last Name, First Name, and Middle Initial. All AD applications are due to VC Program Manager NLT 26 April 2021.

b. USAR applicants must contact ARCG Special Missions inbox at usarmy.usarc.arcg.mbx.hq-ops-spcmsn-organizational-mailbox@mail.mil to find their local Officer Accessions NCO for assistance with packet preparation and submission. All USAR applications are due to ARCG NLT 6 April 2021. HQ, ARCG will submit WO application packets to the VC Program manager.

c. All applications postmarked after deadline in paragraphs 9a. and 9b. will be returned to the originator without action.

10. Application special instructions: refer to the USAREC Warrant Officer recruiting website (<https://recruiting.army.mil/>), and follow the steps below to ensure the correct Warrant Officer Appointment Application Checklist is used. NOTE: Make sure to use the "640A, VC Food Safety Warrant Officer FY22 Application Checklist" found on the 640A page. Do not use the USAREC Warrant Officer Application checklist.

a. Click In-Service Opportunities.

b. Click U.S. Army Warrant Officer Recruiting.

c. Click Do I Qualify?

d. Click Army Warrant Officer Feeder MOS List.

e. Scroll down the MOS list and select 640A Veterinary Services Food Safety Officer.

f. Select the "WO 640A Checklist". Only use the "640A, VC Food Safety Warrant Officer FY22 Application Checklist"

11. Application forms and samples can be downloaded from https://recruiting.army.mil/ISO/AWOR/PACKET_DOWNLOADS. Application documents must include:

a. Warrant Officer AMEDD appointment application checklist <https://recruiting.army.mil/ISO/AWOR/640A/>. Submit the number of originals and/or copies as indicated on the checklist.

b. Basic application memorandum. Memo must include:

(1) Statement: "IAW MILPER Message xx-xxx (DTG of MSG) subject: FY22 Warrant Officer Applications for Active Duty and Reserve Veterinary Corps (VC) Food Safety Officer (MOS 640A), I hereby make application for the Veterinary Corps Food Safety Officer Training Program. Upon successful completion of the Warrant Officer Candidate School, I will, if tendered, accept appointment as a Warrant Officer in the USAR with concurrent call to active duty as described in said MSG." This last statement does not apply to USAR applicants.

(2) Endorsement statement by current Unit Commander recommending approval/disapproval of the applicant for appointment as a Warrant Officer Candidate is required. (i.e. I recommend approval of SSG John Doe for appointment as a Warrant Officer Candidate). USAR Soldiers must also include an endorsement from their Unit Commander or Senior Veterinary Corps Officer, which supports their technical qualifications to serve as a 640A, Food Safety Officer.

c. DA Form 160-R (Application for Active Duty). For Active Duty applicants only.

d. DA Form 3575. Certificate of acknowledgment and understanding of service requirements for individuals for appointment in the USAR under the provisions of AR 135-100 or AR 135-101, as applicable.

e. Statement of Understanding. As part of the Warrant Officer application, applicants must date and sign the statement of understanding memorandum acknowledging agreement if selected for the Warrant Officer program and if appointed as a Warrant Officer in the U.S. Army Reserves.

f. Statement from Military Personnel Service Center verifying that favorable local records check has been made to ensure applicant is administratively qualified for admission to course and appointment as a Warrant Officer and that application is not in contravention to AR 600-8-2.

g. Security Clearance Verification Memorandum. Statement from Unit Security Office Manager that the applicant has a secret or top secret security clearance. NOTE: Interim clearances will not satisfy this requirement.

h. Original DD form 2808 (Report of Medical Examination), DD form 2807-1 (Report of Medical History), HIV test and drug and alcohol test (DAT), completed on/after 1 January 2021. The reviewing medical authority must indicate that the applicant meets the medical standards for qualification for appointment as a Warrant Officer under chapter 2, AR 40-501.

i. USAREC Form 3.1, Results of Medical Examination Memorandum will be utilized as a physical coversheet.

j. Prior Service Records (if applicable). Submit any DD 214, DD 215, or NGB 22 forms contained in applicant's official military personnel file.

k. DA Form 61 (application for appointment). APFT/ACFT results and height and weight statement should be included item 41, IAW AR 135-100, paragraph 2-1. Unit Commander must certify the statement.

l. College Transcripts: Collegiate studies listed on resume and/or enlisted/Soldier Record Brief (ERB/SRB), must be documented on transcripts that bear the official stamp/seal of the institution. Transcripts must be included in the application packet. Transcripts must also be sent directly from the issuing institution to the email or address listed below NLT the application packet deadline:

(1) Active Duty applicants: Transcripts must be emailed directly from the institution to usarmy.knox.usarec.list.hq-hsd-640a-vc3@mail.mil or mailed directly to HQ, USAREC, RCHS-SVD-VC (ATTN: MAJ Valerie S. Bartonico), 1307 Third Avenue, Fort Knox, KY 40121-2726. Transcripts must be received by USAREC NLT the application packet deadline.

(2) USAR applicants: Official transcripts must be sent directly to the applicant's applicable ARCG Officer Accessions NCO.

m. Resume: Resume should briefly depict military assignments pertinent to MOS 640A and any military training and/or civilian education the applicant considers to qualify him/her for favorable consideration as a candidate for the Veterinary Corps Food Safety Warrant Officer. Resume must include DoD email address. Utilize USAREC Form 3.2, Warrant Officer Resume.

n. Enlisted/Soldier Record Brief (ERB/SRB). Local military personnel service centers will review each reproduction for accuracy and legibility and will certify them as true copies. The following statement must be included on the original documents: "I have reviewed my ERB/SRB or 2A/2-1. It is current and accurately posted."

NOTE: Effective 25 July 2020, DA Photos are no longer a Warrant Officer application requirement. When submitting the ERB/SRB applicants must choose the print without DA Photo option. Additionally, applicants must choose the SRB without Sex/Race option.

o. NCOERs/AERs. Submit all NCOERs/AERs contained in official military personnel file. Applicants must have documented experience on their evaluation reports indicating performance and/or supervision in food safety, sanitation, food defense, and/or food inspection tasks.

p. Submit APFT/ACFT Scorecards (i.e. DA Form 705) and applicable supporting documents (i.e. DA Form 5500) from the last three consecutive APFT/ACFT tests. The most recent APFT or ACFT date must be within 6 months of the board. (Due to COVID-19, the PT card will be accepted if completed on or after 1 April 2020).

q. Letters of Recommendation: One (1) letter of recommendation from the applicant's Unit Commander and three (3) additional letters of recommendation that comment on the applicant's qualifications and potential as a Veterinary Corps Food Safety Officer. Factors for consideration include: duty performance, self-improvement achievements, oral and written communication skills, and applicant's tact, diplomacy, character, and similar quality characteristics that are compatible with being a Veterinary Corps Food Safety Officer. Of the three additional letters of recommendation, one recommendation letter must be from a Veterinary Corps Senior Warrant Officer (CW3-CW5). The

second recommendation letter must be from either a Veterinary Corps Field Grade Officer (MAJ and above or CW3-CW5) supporting the applicant's relevant food safety experience. The remaining letter of recommendation can be from anyone of the applicant's choosing.

(1) All active duty military recommenders must use USAREC Form 3.3 with a digital signature. All other recommenders may use a format of their choosing.

(2) Original letters of recommendation for active duty applicants must be emailed or mailed directly by the recommender to the address listed in paragraph 11.I.(1). Original letters of recommendation for reserve applicants must be emailed or mailed directly by the recommender to the applicants applicable ARCG Officer Accessions NCO. All letters of recommendation must also be included in the application packet.

r. Letter of Motivation and Intent: The applicant must personally prepare a handwritten letter to explain his/her motivation for seeking to become Veterinary Corps Food Safety Officer. The letter should reflect applicant's expectations upon completion of training and being appointed as a Warrant Officer. Applicant should also reflect on how their talents and experiences will strengthen the Veterinary Corps. The letter must be NMT one page in length, and include the date, and applicant's name and signature.

12. Applicants are responsible for timely submission of application documents and for verifying that all appropriate documents and transcripts have been received by the U.S. Army Recruiting Command or ARCG.

13. Points of contact:

a. VC 640A Food Safety Officer Deputy Consultant (CW5 Pamela R. Smith) at 210-295-8558 or DSN: 741-8558; pamela.r.smith.mil@mail.mil.

b. USAREC VC Program Manager (MAJ Valerie S. Bartonico,) at 502-626-0658 or DSN: 536-0658; valerie.s.bartonico.mil@mail.mil.

c. USAR application packets (MSG Lacy Kutz) at 502-626-1396; usarmy.usarc.arcg.mbx.hq-ops-spcmsn-organizational-mailbox@mail.mil.