



DEPARTMENT OF THE ARMY
OFFICE OF THE JUDGE ADVOCATE GENERAL
2200 ARMY PENTAGON
WASHINGTON, DC 20310-2200

DAJA-CW

MEMORANDUM FOR RECORD

SUBJECT: Judge Advocate Warrant Officer Accession Board Procedures

1. **JOIN US:** Apply to lead, manage, develop, and improve legal systems, operations, and processes to support a ready, globally responsive, and regionally engaged Army JAG Corps. We seek steadfast and highly qualified teammates who demonstrate character, competence, and commitment to serve as Judge Advocate General's Corps (JAGC) Warrant Officers.
2. **What is a JAGC Warrant Officer:** A JAGC Warrant Officer, Legal Administrator, is a leader and manager who oversees, operates, and sustains legal operations processes, and systems in support of the Army's multifaceted legal practice. JAGC Warrant Officers are critical enablers. They are members of the Office of the Staff Judge Advocate Leadership team who apply multidisciplinary operations and management insight in planning, programming, resource management, personnel management, security management, and knowledge and information management to support legal service delivery. Legal Administrators allow the organization to more effectively manage risks, monitor compliance, develop contingencies, and incorporate technology to accelerate operations across the spectrum of legal functions.
3. **How to Apply:** Each component has slightly different requirements, timelines, and submission processes. Guidance for each component is outlined in Enclosure A.
4. **Questions and Contact Info:** If you are interested in becoming a JAGC Warrant Officer, please contact any JAGC Warrant Officer after reading the requirements and resources listed in Enclosure A.

2 Encls

1. Enclosure A: Application Guidelines
2. Enclosure B: Interview Guidance

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CHARLES N. PEDE
Lieutenant General, USA
The Judge Advocate General