**PAY CLOSE ATTENTION AND FOLLOW ALL DIRECTIONS WHILE COMPLETING THIS PACKET. YOUR PACKET SHOULD BE IN THIS EXACT ORDER IN ONE PDF. ALL DOCUMENTS SHOULD BE TYPED. ALL DOCUMENTS SHOULD BE CLEAR, LEGIBLE, RIGHT SIDE UP WITH NO BLANK PAGES IN BETWEEN.**

# DA SELECT RECRUITER CHECKLIST

**(Initial each number on this checklist to verify it has been completed)**

___ 1. Soldier Record Brief (SRB). **Must be dated no more than six months old at the time of submission.**

_____ 2. DA Form 5426-R completed and signed by your BN Cdr or first O-5 supervisor and CSM. **Must be dated no more than six months old at the time of submission.** No delegation is authorized unless accompanied by assumption of command orders.

_____ 3. DA Form 5427-R (3 pages) completed and signed by your commander or first O-3 supervisor. **Must be dated no more than six months old at the time of submission.** No delegation is authorized unless accompanied by assumption of command orders.

_____ 4. DA Form 5425-R (3 pages) completed accurately reflecting your income, assets, expenses and payment amounts. **Must be dated no more than six months old at the time of submission.**

_____ 5. Copy of profile and/or a copy of the MMRB results (if applicable). If you have reclassified to a new MOS within the last 12 months, you are ineligible to apply for recruiting.

_____ 6. Photos of ALL tattoos; to include location, description and each tattoo's meaning. The only exception is for those tattoos in private areas (Males – brief area, females – brief area and frontal bra area). Tattoos in private areas will be drawn and labeled with location, description and meaning. The photo(s) need to be close up, clear and in color. All tattoos need to be photographed in OCP's. Please see photo examples at the end of this packet.

_____ 7. DA Form 7424 Sensitive Duty Assignment Eligibility Questionnaire completed and signed by your commander or first O-3 supervisor. Must be dated no more than six months old at the time of submission. No delegation is authorized unless accompanied by assumption of command orders.

_____ 8. Sole parents must provide a sole parent memorandum. Please see the following pages for examples.

_____ 9. Copy of any Article 15s, (including summarized), and any law violations (i.e. reckless driving, speeding, etc) including the final disposition. If you cannot obtain a copy, include a memo from your commander that explains the charge(s), punishment administered and disposition no matter when or where the offense occurred.

Name: _____ Date: _____

**ENSURE YOUR SRB IS NO MORE THAN SIX MONTHS OLD. MAKE SURE ALL YOUR INFORMATION IS UP TO DATE. PAY CLOSE ATTENTION TO YOUR ASVAB/AFCT SCORES, NCOES, CITIZENSHIP, PULHES, MARITAL AND DEPENDENT STATUS, APFT/ACFT SCORES AND DATE AND EFMP STATUS.**

# ENLISTED RECORD BRIEF

| BRIEF DATE | NAME | RANK - DOR | PMOS | SSN | COMPONENT |
|---|---|---|---|---|---|
| 20210104 | | | | | REGULAR |

## SECTION I – Assignment Information

**OS/Deployment Combat Duty**

| Start-End Date | CT | MO | TS | TT |
|---|---|---|---|---|
| | IZ | 8 | 1 | C |
| | IZ | 11 | 1 | C |

| | # | M |
|---|---|---|
| #S - | 1 | |
| #L - | 0 | |
| C | 2 | 19 |
| O | 0 | 0 |
| R | 0 | 0 |
| TOT: | 19 | |

| Dwell Time | | DEROS |
|---|---|---|
| Start | 20190908 | |
| Month - Days | 16 Mo 5 Days | DROS |

Date Dependents Arrived OS

| | | | |
|---|---|---|---|
| PMOS | | SQI | 0 |
| SMOS | | PDSI/YRMO | / |
| Bonus MOS | | ASI | |

Bonus Enlist Elig Dt

Promotion Points/YRMO

Prev Promotion Points/YRMO

Prom Seq# | Prom Select Dt

Promotion MOS

ASVAB | Test # / Dt AFCT /

| | | | | | |
|---|---|---|---|---|---|
| GT | | ELEC | | FOOD | | TECH |
| ADMIN | | FA | | COMMO | |
| CMBT | | MECH | | MAINT | |

Delay Separation Reason

AEA / Dt L /

| Flag Code | Flag Start Dt | Flag Expiration Dt |
|---|---|---|
| | | |

## SECTION II – Security Data

| | | | |
|---|---|---|---|
| CLNC SEC | | DTPSCG | |
| PSIC | ANACI-T3 | DTPSIC | |
| PSII | | DTPSII | |

## SECTION V – Foreign Language

| Language | Read | Listen | Speak |
|---|---|---|---|
| | - | - | - |

DLAB

## SECTION VI – Military Education

MEL/MES SSD/DLC 3/GRADUATED

| Course | ACH | Year |
|---|---|---|
| IA CERTIFICATION I | | 2020 |
| STD INTERVENTION CRS | | 2020 |
| ADV LDR CRS (ALC) | | 2019 |
| FOOD SERVICE MGMT | | 2019 |
| BASIC LEADER COURSE | | 2012 |
| COMBAT LIFE SAVERS CRS | | 2012 |

BMQ 20200515/DA Form 3595 Record Fire M4 Dec 16/36

Correspondence CRS Total # Hrs 429

## SECTION III – Service Data

| | | | |
|---|---|---|---|
| BASD | PEBD | BESD | |
| ETS | DIEMS | Reenl Elig/Prohib | |
| # Days Lost | AGCM Dt | AGCM Elig Dt | |

| | PVT | PV2 | PFC | SPC - CPL |
|---|---|---|---|---|
| DOR | | | | |

| | SGT | SSG | SFC | MSG - 1SG |
|---|---|---|---|---|
| DOR | | | | |

DOR SGM - CSM

## SECTION VII – CIVILIAN Education

| | | |
|---|---|---|
| Level Completed | 2 YR COLL | Yr 2016 |
| DESG | 60 SEM HRS OR MORE COL CR | |
| Institution Discipline | | Yr |
| Institution Discipline | | Yr |

Number Of Semester Hours Completed 94

### Technical Certification

| Course Name | Dt Certified | Dt Expires |
|---|---|---|
| | | |

## SECTION VIII – Awards and Decorations

| | |
|---|---|
| ARCOM | 2 |
| AAM | 4 |
| MUC | 1 |
| AGCM | 1 |
| NDSM | 1 |
| ICM-CS | 1 |
| IRCM-CS | 1 |
| GWTSM | 1 |
| NOPDR | 1 |
| ASR | 1 |
| OSR | 2 |
| COA | 1 |

## SECTION IV – Personal/Family Data

| | |
|---|---|
| Date of Birth | Birthplace US |
| Country of Citz US | Sex/Race XXXX/XXXX |
| No of Dependent Adults/Children 1 / 3 | Religion ROMAN CATH |
| Marital Status MARRIED | Spouse Birthplace/Citz /US |
| EFMP Dt | #Cmd Sponsored 0 |
| Last Phy Exam 20200221 / PULHES 111111 | Physical Category |
| MRC MRC2 / MRRC VR / Dplyble Y | Height/Weight 66/187 |
| ACFT Dt P/F Score Cat 202011/PASSED/532/SIG | APFT Dt P/F Score 202002/PASSED/264 |

Home of Record

Mailing Address

Mil Spouse SSN/MPC /

Svc Comp / DoD /

Emergency Data Verified Date 20200602

## SECTION X - Remarks

HIV YRMO 201909

Date Last Photo

MMRB Rslts/Dt

ASCO

E2 - EXPLOSIVE ORDNANCE DISPOSAL (EOD) VOLUNTEER

K3 - INSTRUCTOR VOLUNTEER

K4 - EQUAL OPPORTUNITY ADVISOR

K5 - INSPECTOR GENERAL NONCOMMISSIONED OFFICER

Date of Loss | Date of Last PCS | Date of Last NCOER

## SECTION IX – Assignment Information

| ASGT | FROM | MO | UNIT NO | ORGANIZATION | STATION | LOC | COMD | DUTY TITLE | DMOS | ASI | LANG |
|---|---|---|---|---|---|---|---|---|---|---|---|
| PROJ | | | | | | | | | | | |
| Current | 20190927 | | | | | US | FC | | | | |
| 1st Prev | 20190912 | | | | | US | FC | | | | YY |
| 2nd Prev | 20190124 | | | | | US | FC | | | | |
| 3rd Prev | 20181101 | | | | | US | FC | | | | YY |
| 4th Prev | 20181028 | | | | | US | FC | | | | YY |

**THIS FORM MUST BE SIGNED BY YOUR CSM AND BN CDR IN THE RANK OF LTC OR HIGHER. IF YOUR BN CDR IS NOT A LTC PROVIDE ASSUMPTION OF COMMAND ORDERS. MARK ALL QUESTIONS WITH A X NOT INITIALS.**

# BATTALION COMMAND TEAM RECRUITER CANDIDATE INTERVIEW AND EVALUATION

For use of this form, see AR 601-1; the proponent agency is DCS, G-1.

INSTRUCTION: Battalion commander or first commander in the grade of LTC or higher must physically interview candidate and complete form.

| NAME *(Last, First, Middle)* | PMOS | GRADE |
|---|---|---|
| | | |

## SECTION I - QUALIFIED

After physically interviewing the candidate, I verify the following *(All statements must be completed and verified. In the first column, use "X" for verification or "NA" for not applicable)*:

| | |
|---|---|
| | I have reviewed the Company Commander's DA Form 5427 *(Company Commander Interview and Assessment of Recruiter Candidate)* of this candidate and I consider the candidate qualified to perform a three-year tour as a recruiter. |
| | Candidate possesses excellent military bearing and appearance and has no obvious distracting physical abnormalities or mannerisms. Candidate is reflective of the NCO Corps and is able to represent the United States Army in a civilian environment. Candidate has a positive, upbeat demeanor, is confident, takes initiative, is able to read people and situations accurately, is creative, innovative, persistent, energetic, and has the knack for talking to anyone. This NCO will be successful in recruiting. |
| | Candidate has both a valid military and state driver's license or a valid state driver's license and is qualified to obtain a military driver's license. |
| | Candidate has CAC card, a favorable NAC or higher suitability investigation as validated by the Joint Personnel Adjudication System, and AKO account. |
| | Meets Army HT/WT Standards IAW AR 600-9; Y/N Current HT:_____WT:_____Body fat percentage (if over table weight): _____ |
| | Candidate currently has _____ dependents *(to include spouse).* |
| | Candidate ☐ is ☐ is not sole parent. |
| | Candidate is not currently enrolled in the Army's drug and alcohol abuse program. |
| | Candidate has no family or emotional problems which could hamper his or her performance. |
| | Mental Health Evaluation was completed on _____ Date NO LONGER REQUIRED |
| | Candidate is not pregnant *(female)*. |
| | Candidate is not married to another service member. |
| | Candidate is married to the following service member: |
| | NAME *(Last, First, Middle)* GRADE |

## SECTION II - UNQUALIFIED

| NAME *(Last, First, Middle)* | PMOS | GRADE |
|---|---|---|
| | | |

REMARKS *(I consider the candidate unqualified for recruiting duty for the following reason(s). Please be specific. Use reverse if you need more space.)* :

NAME and REMARKS section only to be completed
if NCO is deemed UNQUALIFIED by CoC.
All other blocks need to be completed if QUALIFIED or UNQUALIFIED.

| | |
|---|---|
| NAME OF PSNCO OR POC | PSNCO OR POC TELEPHONE *(Commercial and DSN)* |
| TYPED OR PRINTED NAME OF CSM | TYPED OR PRINTED NAME AND RANK OF INTERVIEWING OFFICER |
| SIGNATURE OF CSM<br>CSM must sign | SIGNATURE OF INTERVIEWING OFFICER DATE *(YYYYMMDD)*<br>First O-5 or higher must sign here. It does not DQ you. |

**THIS FORM MUST BE COMPLETED BY YOUR COMPANY COMMANDER IN THE RANK OF CPT AND ABOVE. IF YOUR COMMANDER IS NOT A CPT PROVIDE ASSUMPTION OF COMMAND ORDERS. ANY YES ANSWERS IN SECTION I AND ANY MARKS 3 AND BELOW IN SECTION II REQUIRE COMMENTS IN THE REMARKS SECTION ON PAGE 3.**

# COMPANY COMMANDER RECRUITER CANDIDATE INTERVIEW AND ASSESSMENT

For use of this form, see AR 601-1; the proponent agency is DCS, G-1.

INSTRUCTION: Company commander or first commander in the grade of CPT or higher must physically interview candidate and complete form.

## SECTION I - INTERVIEW

| NAME OF CANDIDATE *(Last, First, Middle)* | GRADE | LENGTH OF TIME COMMANDER HAS KNOWN CANDIDATE *(Months)* |
|---|---|---|
| | | |

| NOTE: If yes to any of the below, explanation must be given. | YES | NO |
|---|---|---|
| 1. Have you ever filed bankruptcy? If so, when _____ | ☐ | ☐ |
| 2. Have you ever been charged with or convicted of careless, reckless, or unsafe driving? If so, when _____ | ☐ | ☐ |
| 3. Have you ever received any type UCMJ? If so, when _____ | ☐ | ☐ |
| 4. Have you ever been charged with or convicted of any alcohol or drug related offense by military or civilian authorities? If so, when | ☐ | ☐ |
| 5. Have you ever been charged with or convicted of assault, domestic violence, or any felony offenses? If so, when | ☐ | ☐ |
| 6. Have you ever been charged or convicted of a sexual offense? If so, when _____ | ☐ | ☐ |
| 7. Do you have tattoos? | ☐ | ☐ |
| 8. Do you have a CAC card, a favorable NAC or higher suitability investigation as validated by the Joint Personnel Adjudication System and AKO account? | ☐ | ☐ |

## SECTION II - ASSESSMENT

| *In items 9 through 22 below, there is a brief narrative describing environmental factors of recruiting duty followed by a related question. Considering these factors, for each item indicate the degree of agreement with the following questions as being descriptive of the assessed candidate. Any ratings 3 or below must be explained in the remarks section.* | ("X" appropriate block) | | | | |
|---|---|---|---|---|---|
| | LOW DEGREE | | | HIGH DEGREE | |
| | 1 | 2 | 3 | 4 | 5 |
| 9. Other than combat operations, recruiting future Soldiers is our Army's highest priority. Our Army and Nation depend on you, or field commanders, to encourage, identify, and recommend your finest caliber NCOs for recruiting duty. In addition to having our Army values well engrained into their daily lives, the NCOs you recommend must have other intrinsic qualities in order to succeed. We are looking for NCOs that have a positive, upbeat demeanor, are confident, persistent, energetic, and who have the knack for talking to anyone. These are the NCOs that will be successful in recruiting. does this candidate exhibit these qualities? | ☐ | ☐ | ☐ | ☐ | ☐ |
| 10. A recruiter is normally assigned to a station consisting of two to five recruiters. Recruiting requires that an individual perform many tasks with minimum direct supervision. Each station has an overall recruiting mission to be successful and requires and combine team effort to accomplish this mission. Is the candidate reliable, loyal, cooperative, and a team player? | ☐ | ☐ | ☐ | ☐ | ☐ |
| 11. A recruiter has a great deal of independence of action. The recruiter must be capable of working with minimum supervision and must motivate himself or herself to prospect on a daily basis. Is the candidate an independent worker, a self-starter? Does he or she seek responsibility and display initiative? | ☐ | ☐ | ☐ | ☐ | ☐ |

| *(See Instructions on first page)* | ("X" appropriate block) | | | | |
|---|---|---|---|---|---|
| | LOW DEGREE | | | HIGH DEGREE | |
| | **1** | **2** | **3** | **4** | **5** |
| 12. Recruiters must be good communicators. They will interact daily in person, telephonically, and by email with people of various backgrounds and of different education levels. They must be able to communicate thoughts and ideas easily to individuals as well as to groups consisting of educators, civic leaders, and students. Can the NCO you recommend for recruiting duty maintain a credible dialogue that represents our Army appropriately? | ☐ | ☐ | ☐ | ☐ | ☐ |
| 13. Recruiters counsel future Soldiers daily on their passions and goals, and engender a commitment from them to join the US Army. Recruiters also counsel future Soldiers' loved ones on what the Army has to offer. Does the NCO you recommend demonstrate compassion, enthusiasm, and a willingness to help others with their personal and professional goals? | ☐ | ☐ | ☐ | ☐ | ☐ |
| 14. Recruiters should represent the best the Army has to offer in terms of past performances and potential future contributions to the Army. Does the candidate demonstrate promotion and school potential? | ☐ | ☐ | ☐ | ☐ | ☐ |
| 15. The average duty day for a recruiter is a minimum of 10 hours. Recruiters routinely work in the evenings and on Saturdays. Although he or she may presently be an outstanding NCO, without a solid family support structure, duty performance could rapidly decline. A Soldier's family support structure is the cornerstone of his or her morale. Does the candidate have a stable family support structure? | ☐ | ☐ | ☐ | ☐ | ☐ |
| 16. Recruiters represent our Army in their communities and must maintain a professional appearance at all times, both physically and morally. Does the NCO that you recommend to recruit our Nation's future Soldiers maintain a professional appearance? Does that NCO constantly strive to maintain a fitness level at or above Army standards? Are his or her morals above reproach? | ☐ | ☐ | ☐ | ☐ | ☐ |
| 17. Recruiters are viewed within the community as leaders. They must present themselves in such a manner as to always inspire confidence in our Army. They must lead by setting the example. Does the candidate demonstrate leadership appropriate to grade? | ☐ | ☐ | ☐ | ☐ | ☐ |
| 18. Because they live in the civilian community, recruiters are constantly under scrutiny. Recruiter standards of conduct must be exemplary. Does the candidate demonstrate professional and personal maturity on and off duty? | ☐ | ☐ | ☐ | ☐ | ☐ |
| 19. Due to the wide-spread geographic assignments with USAREC, recruiters do not always have access to the normal benefits of military life. Recruiters must be capable of overcoming this separation from normal support and performing the mission despite it. Positive attitude must be influential on others. Does the candidate display a positive attitude? Is he or she motivated and enthusiastic? | ☐ | ☐ | ☐ | ☐ | ☐ |
| 20. One of the keys to success in recruiting is community involvement. Does the candidate participate in civic activities? Off duty education? | ☐ | ☐ | ☐ | ☐ | ☐ |
| 21. Recruiting personnel must interact with the public. Recruiters must recruit the best possible applicant to man our Army. Recruiters must not allow personnel preference or biases to influence their recruiting activities. Does the candidate support the Equal Opportunity Program? | ☐ | ☐ | ☐ | ☐ | ☐ |
| 22. An assignment to recruiting duty will afford your NCOs the opportunity to excel in small unit operations, often in distant locations from parent units, in ambiguous and complex environments, and with responsibility for their own operational success. While challenging, it is immensely rewarding. Is your candidate the right NCO for one of our Army's highest priorities? | ☐ | ☐ | ☐ | ☐ | ☐ |

| 23a. CANDIDATE'S HEIGHT | b. WEIGHT | 24a. DATE OF LAST PT TEST *(YYYYMMDD)* |
|---|---|---|
| 25a. DATE OF LAST PHYSICAL *(YYYYMMDD)* | | b. SCORE OF LAST PT TEST |
| b. PROFILE<br>☐ Permanent PULHES: _____<br>☐ Temporary *(expiration date (YYYYMMDD))* _____ | | _____ Push Ups<br>_____ Sit Ups<br>_____ Run |

| 26. Does the candidate or his or her family have medical problems *? (If yes, explain in remarks below.)* | YES | NO |
|---|---|---|
| | ☐ | ☐ |

27. REMARKS

Ensure your Commander completes the remarks for any areas that require an explanation.

| NAME OF COMMANDER *(Last, First, Middle)* | GRADE |
|---|---|
| UNIT OF ASSIGNMENT | DATE *(YYYYMMDD)* |
| TELEPHONE NUMBER *(DSN)* | *(Commercial)* |
| SIGNATURE OF COMMANDER | DATE *(YYYYMMDD)* |

**FOLLOW INSTRUCTIONS LISTED ON THE EXAMPLE. YOUR BAH IS NOT LISTED ON THIS FORM. DIVIDE YOUR CLOTHING ALLOWANCE BY 12. ONLY LIST MORTGAGES FOR HOUSES YOU ARE NOT CURRENTLY LIVING IN. THE DIFFERENCE BETWEEN YOUR MONTHLY INCOME AND YOUR MONTHLY EXPENDITURES SHOULD BE NO LESS $1000.00**

## APPLICANT/NOMINEE PERSONAL FINANCIAL STATEMENT

For use of this form, see AR 601-1; the proponent agency is DCS, G-1.

### PRIVACY ACT STATEMENT

**AUTHORITY:** 5 U.S.C. 301, Departmental Regulation; 10 U.S.C. 3013, Secretary of the Army; AR 601-1, Assignment of Enlisted Personnel to the US Army Recruiting Command.

**PRINCIPAL PURPOSES:** To verify that the individual meets financial criteria and is suitable for selection and assignment for recruiting duty. This form will be used during inprocessing at the Army Recruiter Course to confirm continued eligibility for

**ROUTINE USES:** None. The "Blanket Routine Uses" set forth at the beginning of the Army's Compilations of System of Records Notices apply to this system.

**DISCLOSURE:** Voluntary. However, failure to provide the requested information may result in selection and assignment made without consideration of your financial status.

| 1. NAME *(Last, First, Middle)* | 2. GRADE |
|---|---|
| Public, John Quincy | E-6 |

| 3. Are you now or have you ever filed for bankruptcy? *(If yes, state when, where, and why.)* | YES | NO |
|---|---|---|
| Please give date and details on what lead to the decision to file bankruptcy | ☐ | ☑ |

| 4. Have you ever received a letter(s) of indebtedness? *(If yes, enter month and year below.)* | | | YES | NO |
|---|---|---|---|---|
| This includes any bills that may have gone to collections | _____ MONTH | _____ YEAR | ☐ | ☑ |
| | _____ MONTH | _____ YEAR | | |

| 5. MONTHLY INCOME | | AMOUNT | | TOTAL |
|---|---|---|---|---|
| a. Basic Pay | | 2,876.10 | | |
| b. Separate Rations | BAS Only | 367.92 | | |
| c. Clothing Allowance | Divide your annual by 12 | 36.60 | | |
| d. Total Military Income Before Taxes *(Total of a thru c above)* | | 3,280.62 | | |
| e. Subtract FICA and Income Taxes | Include Federal, Medicare, SSN and State | | *(Subject)* | 536.00 |
| f. Total After Tax Income | | | *(Equal)* | 2,744.62 |
| g. Any other Monthly Income *(Do not include Spouse's income)* | Do not add your BAH | | *(Add)* | |
| TOTAL MONTHLY SPENDABLE INCOME | | | *(Equal)* | 2,744.62 |

ADDITIONAL INFORMATION OR REMARKS

5g. You can add child support or alimony you or your spouse receives.
Rental income from a home you are renting out from a previous installation or back home.

Any income you receive that will not change from a PCS may be added in this section.

As a note. Your BAH will go nowhere on this form.

| 6. ASSETS | YES | NO | AMOUNT |
|---|---|---|---|
| a. Do you have a savings account? *(Enter approximate balance)* | ✓ | | 10,500.00 |
| b. Do you own stocks, bonds, or benefit from a trust? *(Enter approximate value)* TSP is included in this Section | | ✓ | |
| c. Do you own *(with no payments):* (1) Vehicles MAKE: Nissan MODEL: Altama YEAR: 2006 This section is for vehicles that are paid off (Enter total estimated value) | ✓ | | 8,000.00 |
| (2) ☐ Home ☐ Trailer ("x" one) (Enter total estimated value) This section is for homes that are paid off | | ✓ | |
| (3) Furniture *(Enter estimated value)* | ✓ | | 1,000.00 |
| (4) Land *(Enter estimated value)* This section is for land that is paid off | | ✓ | |
| TOTAL ASSETS | | | 19,500.00 |

| 7. MONTHLY EXPENDITURES/LIABILITIES | MONTHLY PAYMENT |
|---|---|
| a. Cost of food *(Include meals eaten out, school lunches, etc.)* | 350.00 |
| b. Clothing *(Dry cleaning/laundry)* | 0.00 |
| c. Medical *(Doctor, orthodontist, special medications, special schooling or treatment for handicapped family member)* Add Dental from your LES in this Section | 11.00 |
| d. Insurance *(Life, auto, homeowner, other)* Include SGLI and Dependent SGLI | 200.00 |
| e. Vehicle expenses (1) MAKE: Nissan MODEL: Frontier YEAR: 2012($12,000) If you have a car payment it goes here. Do not put your car payment anywhere else on this form *(Enter total estimated value)* | 300.00 |
| (2) Gas, Oil, maintenance | 250.00 |

| f. List charge cards or credit cards for which you have an outstanding balance: NAME | BALANCE OWED | |
|---|---|---|
| Credit Card Name | 1,000.00 | 25.00 |
| Only put credit cards you have a balance on. Please ensure you put balance you owe and only the minimum monthly payment. Must have a dollar amount in far right side. | | |
| | | |
| | | |
| | | |
| | | |
| | | |

| 7. MONTHLY EXPENDITURES/LIABILITIES *(Continued)* | | | BALANCE OWED | MONTHLY PAYMENT |
|---|---|---|---|---|
| g. List finance companies, banks, credit unions, or other institutions where you have an outstanding loan:<br>NAME<br>All Loans to include Student and Personal Loans<br>All loans not listed go here. If you are currently living in a home you are buying. Do NOT put it on this form. If you own a second home or you are not currently living in your first home then you may place it in this section. | | | 10,000.00 | 100.00 |
| h. Alimony or child support. | | | | 359.00 |
| i. Any allotments for purposes not listed above?<br>*(If yes, state for what purpose.)*<br>AER Donation | YES<br>☑ | NO<br>☐ | | 10.00 |
| j. Any other indebtedness or financial obligation not listed above? *(Use remarks section to explain if necessary.)* | ☐ | ☑ | | |
| TOTAL MONTHLY EXPENDITURES/LIABILITIES Difference of no less than $1000 of monthly spendable income | | | | 1,605.00 |

REMARKS

7i. In the allotment section. Do NOT include any of the following:

TSP Allotment
Allotments to another account of yours
Money going to your Childrens account

| 8. SIGNATURE OF VOLUNTEER/NOMINEE | 9. DATE |
|---|---|
| | |

**SEND IN YOUR MOST CURRENT PROFILE. ANY PULHES OUTSIDE OF 132321 SEND IN SUPPORTING DOCUMENTATION. CPAP MACHINE USERS MUST SEND IN A SLEEP STUDY REPORT AND A 30/60/90 DAY COMPLIANCE REPORT.**

# PHYSICAL PROFILE RECORD

For use of this form, see AR 40-502; the proponent agency for this form is the Office of the Surgeon General

## SECTION 1: SOLDIER INFORMATION

| 1.NAME (Last, First, Middle Initial) | 2.RANK | 3.DoD ID NUMBER | 4.COMPONENT | 5.CURORG | 6.UIC |
|---|---|---|---|---|---|
| | | | Active Anny | 1 | |

| 7.UNIT,ORG,STATION,ZIP CODE OR APO, MAJOR COMMAND | 8.AOC/MOS/SQU/JOB/TITLE |
|---|---|
| | |

## SECTION 2: PERMANENT PROFILE

9.REASON FOR PROFILE (In Lay Terminology) 10.

| | P | U | L | H | E | S | 11. PROFILE CODES | 12. PROFILING PROVIDER | 13. APPROVING AUTHORITY | 14. DATE |
|---|---|---|---|---|---|---|---|---|---|---|
| Foot Injury/Pain (Bilateral) | | | 2 | | | | | | | |
| COMBINED PULHES | 1 | 1 | 2 | 1 | 1 | 1 | | | | |

## SECTION 3: ACTIVE TEMPORARY PROFILE(S) AS OF:

| 15.REASON FOR PROFILE (In Lay Terminology) | 16. SEVERITY | 17. MECHANISM OF INJURY | 18. DUTY STATUS | 19. EXPIRATION DATE | 20. DAYS ON PROFILE | 21. PROFILING PROVIDER |
|---|---|---|---|---|---|---|
| | | | | | | |

22. TOTAL DAYS ON TEMPORARY PROFILE IN THE LAST:
12 MONTHS: 125 24 MONTHS: 156 DATE: _

23. IS SOLDIER AVAILABLE TO TAKE RECORD APFT? YES [ ] NO [ ]
IF "NO", ANTICIPATED APFT AVAILABILITY DATE _____

## SECTION 4: FUNCTIONAL ACTIVITIES

24. A SOLDIER MUST BE REFERRED TO THE DISABILITY EVALUATION SYSTEM (DES) IF THERE IS AT LEAST ONE PERMANENT (P) "3" IN THE PULHES AND LIMITATION(S) NOTED IN THE FUNCTIONAL ACTIVITIES. TEMPORARY (T) LIMITATIONS DO NOT CAUSE REFERRAL TO DES.

| INDICATE THOSE ACTIVITIES THAT THE SOLDIER CANNOT PERFORM BY PLACING AN "N" IN THE APPROPRIATE COLUMN(S). | P | T |
|---|---|---|
| a. Physically and/or mentally able to carry and fire individual assigned weapon? | | |
| b. Ride in a military vehicle wearing usual protective gear without worsening condition? | | |
| c. Wear helmet, body armor, and load bearing equipment (LBE) without worsening condition? | | |
| d. Wear protective mask and MOPP 4 for at least 2 continuous hours per day? | | |
| e. Move greater than 40 lbs (e.g. duffle bag) while wearing usual protective gear (helmet, weapon, body armor, LBE) up to 100 yards? | | |
| f. Live and function, without restrictions in any geographic or climatic area without worsening condition? | | |

25. ADDITIONAL PHYSICAL RESTRICTIONS (CHECK IF APPLICABLE)

[ ] a. LIFTING/CARRYING RESTRICTION: MAXIMUM WEIGHT RESTRICTION: Permanent: ___ lbs Temporary: ___ lbs.

[ ] b. STANDING LIMITATION: Permanent: ___ min Temporary: ___ min

[ ] c. MARCHING WITH STANDARD FIELD GEAR: Permanent: Time: ___ min / Distance: _____ mi Temporary: Time: ___ min / Distance: ___ mi

26. MEDICAL/ADMINISTRATIVE BOARD STATUS: Not Applicable

## SECTION 5: MEDICAL INSTRUCTIONS TO UNIT COMMANDER (Permanent restrictions listed in bold type)

**27. The Soldier should perform injury specific exercises as prescribed by a medical provider during unit Physical Readiness Training. Avoid exacerbating injury and reduce activity/rest if pain recurs in Feet/ankles or Shins due to stress fractures.**

**Soldier is able to perform the following ACFT events: MDL, SPT, HRP LTK. The soldier cannot perform the SDC or 2MR. The soldier is able to perform any alternative aerobic event to include 5-000 Meter Row, 15000 -Meter Bike , or 100 Meter Swim.**

## SECTION 6: ARMY PHYSICAL FITNESS TEST (See FM 7-22)

| 28. APFT EVENT | P YES | P NO | T YES | T NO | 29. ALTERNATE APFT (Only if Soldier is unable to do APFT 2 mile run) | P YES | P NO | T YES | T NO |
|---|---|---|---|---|---|---|---|---|---|
| 2 MILE RUN | [ ] | [X] | [ ] | [ ] | APFT WALK | [X] | [ ] | [ ] | [ ] |
| SIT-UPS | [X] | [ ] | [ ] | [ ] | APFT SWIM | [X] | [ ] | [ ] | [ ] |
| PUSH-UPS | [X] | [ ] | [ ] | [ ] | APFT BIKE | [X] | [ ] | [ ] | [ ] |

## SECTION 7: PHYSICAL READINESS TRAINING CAPABILITIES

(See FM 7 - 22; Activities related to permanent conditions are in bold type)

**30. RESTRICTED: No running and jumping. Modified Military Movement drills.**
**Conditioning Drill 1: No Power Jump.**
**Load bearing:**
**Walk at own pace and distance to avoid exacerbation of pain. Must be able to maintain 3mph without pain or limp, otherwise must use Endurance Training Machine.**

**MODIFIED*: Preparation Drill (Bend and Reach, Rear Lunge, High Jumper, Squat Bender, Windmill, Forward Lunge, Prone Row, Push-Up). 4 for the Core, Conditioning Drill 1 (Modified Push-Up).**
**Climbing Drill 1, Push-Up/Sit-Up Drill.**
**Free Weight Training: Upper body at own weight and tolerance**.**
**Endurance Training Machines: Elliptical, Bike.**
**Swim at own tolerance***.**

**Recovery Drill (Rear Lunge, Extend and Flex, Thigh Stretch).**

**STANDARD: Preparation Drill (Rower, Bent-Leg Body Twist).**
**Hip Stability Drill, Shoulder Stability Drill.**
**Strength Training Machines: Upper body**.**
**Conditioning Drill 1 (V-Up, Leg Tuck and Twist).**
**Endurance Training Machines: Upper Body Cycle.**
**Recovery Drill (Overhead Arm Pull, Single-Leg Over).**
***Soldier may modify these activities and the movements required to reach the starting position in accordance with Ch 6, FM 7-22.**
****When performing Strength Training, must ensure that the position or movement does not strain injured leg.**
*****May participate in approved aquatic rehabilitation program.**

**Climbing Drill: must execute caution when mounting and dismounting the bar; if spotters are not able to safely assist or if the Soldier has to jump down to the ground, this activity should be restricted and not performed.**
**Soldier will be placed in Level 1 (gym-based) or Level 2 Reconditioning Program according to entry and exit criteria in Ch 6, FM 7-22.**

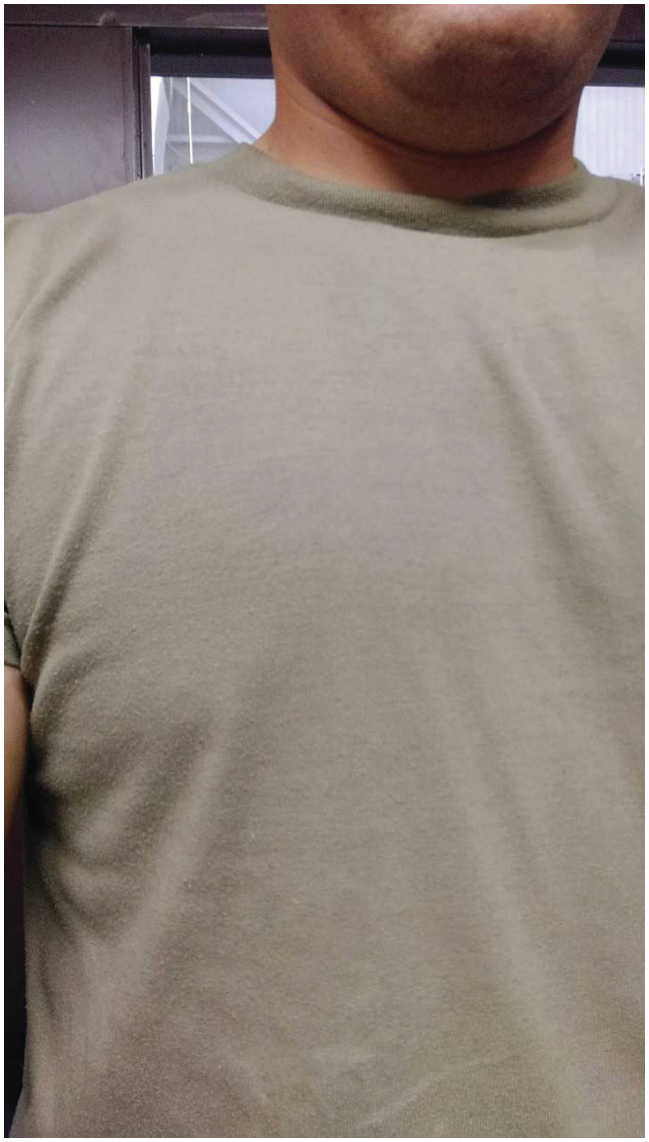
**Additional Physical Readiness Training RESTRICTIONS:**
**Modified Obstacle Course.**
**Modified No Conditioning Drill 2 and 3**

## SECTION 8: UNIT COMMANDER

| 31. COMMANDING OFFICER | 32. DATE |
|---|---|
| | |

**SEND IN COLOR PHOTOS OF ALL TATTOOS AND LABEL THEM WITH LOCATION, DESCRIPTION AND MEANING UNLESS THEY ARE IN A PRIVATE AREA (MALES-BRIEF AREA AND FEMALES-BREAST AND BRIEF AREA). FOR TATTOOS IN PRIVATE AREAS YOU WILL NEED TO DRAW AND LABEL THEM WITH THE LOCATION, DESCRIPTION AND MEANING.**

**SSG DOE, JOHN 9876**



**LOCATION:** RIGHT SIDE CHEST
**DESCRIPTION:** SKULL AND TORII
**MEANING:** UNIT PRIDE

**SSG DOE, JOHN 9876**

**LOCATION:** RIGHT CALVE
**DESCRIPTION:** SKULL AND BERET “US ARMY”
**MEANING:** MY FIRST TATTOO AFTER BASIC TRAINING

**SSG DOE, JOHN 9876**

**TOP**
**LOCATION:** LEFT OUTTER FOREARM
**DESCRIPTION:** “FATHER”
**MEANING:** BEING A PARENT

**BOTTOM**
**LOCATION:** LEFT INNER FOREARM
**DESCRIPTION:** DAUGHTER’S NAME
**MEANING:** MY DAUGHTER’S NAME

**SSG DOE, JOHN 9876**

**TOP**
**LOCATION:** RIGHT OUTTER FOREARM
**DESCRIPTION:** “FIGHTER”
**MEANING:** USE TO BE A FIGHTER

**BOTTOM**
**LOCATION:** RIGHT INNER FOREARM
**DESCRIPTION:** DAUGHTER’S NAME
**MEANING:** DAUGHTER’S NAME

**COMPLETE FORM ENTIRELY. YOUR COMMANDER MUST SIGN THIS FORM. THIS SHOULD BE THE SAME COMMANDER THAT SIGNED YOUR COMPANY COMMANDER INTERVIEW AND ASSESSMENT.**

# SENSITIVE DUTY ASSIGNMENT ELIGIBILITY QUESTIONNAIRE

For use of this form, see AR 614-200, the proponent agency is DCS, G-1.

## PRIVACY ACT STATEMENT

**AUTHORITY:** 10 USC 1564, Security Clearance Investigations; 10 USC 7013, Secretary of the Army; E.O. 9397 (SSN) as amended; AR 140-10, Assignments, Attachments, Details and Transfers; AR 601-210, Regular Army and Reserve Components Enlistment Program and AR 614-200, Enlisted Assignments and Utilization Management.

**PRINCIPAL PURPOSE(S):** To obtain the necessary information to ensure a soldier is eligible for sensitive duty. For additional information see the System of Records Notice(s) A0600-8-104b AHRC, Official Military Personnel Record (https://dpcld.defense.gov/Privacy/SORNsIndex/DOD-Component-Notices/Army-Article-List/).

**ROUTINE USES:** Information provided may be further disclosed to the Department of Justice for fingerprints and investigative and judicial functions and to the Department of Veteran's Affairs to provide information relating to service. In addition, this form is subject to the proper and necessary routine uses identified in the system of records notice(s) specified in the purpose statement above.

**DISCLOSURE:** The disclosure of information is voluntary. However, failure to provide all the requested information may result in ineligibility for this type of assignment. Also, failure to provide the requested information by the time instructed by the member's branch of Service could result in an irrevocable determination affecting the application for training.

1. Have you been arrested, apprehended, investigated, or had police involvement for any of the below listed reports of unfavorable information within the last 12 months?

☐ NO ☐ YES (If you checked YES, indicate by annotating the date/dates of the incident next to the report/reports of unfavorable information.)

## TYPE I REPORTS OF UNFAVORABLE INFORMATION DISQUALIFIERS

_____ (1) Sexual harassment; assault of a subordinate, spouse, child (moderate to severe); rape; or indecent acts with minors.

_____ (2) Incest, bestiality, adultery, sexual activity with subordinate soldiers, or fraternization.

_____ (3) Conduct in violation of the Army's policy on participation in extremist organizations or activities.

_____ (4) Court-martial conviction, provided it has not been reversed by a higher court or other appropriate authority.

## TYPE II REPORTS OF UNFAVORABLE INFORMATION DISQUALIFIERS

_____ (1) Driving under the influence (DUI).

_____ (2) Assault (other than subordinate, spouse, or child) or report of mild spouse/child abuse.

_____ (3) Any drug offense.

_____ (4) Larceny/theft.

_____ (5) A traffic violation with 6 points or more assessed (does not include parking violations).

## UNFAVORABLE INFORMATION

_____ Have you been arrested, apprehended, investigated, or had police involvement due to any unfavorable incident within the last 12 months?

| 2. PRINT SOLDIER'S NAME | 3. RANK | 4. SSN |
|---|---|---|
| DOE, JON | SGT | 123-45-6790 |
| **5. SOLDIER'S SIGNATURE** | | **6. DATE** |
| | | |
| **7. COMMANDER (Signature)** | **8. RANK/GRADE** | **9. DATE** |
| | | |

**FOR HRC USE ONLY**

EBSS: _____ DATE: _____

**USE THE FOLLOWING EXAMPLE IF YOU ARE A SINGLE PARENT.**

**DEPARTMENT OF THE ARMY**
**ORGANIZATION**
**STREET ADDRESS**
**CITY STATE ZIP**

UNIT OFFICE SYMBOL Today's Date

MEMORANDUM FOR RECORD

SUBJECT: USAREC Sole Parent Acknowledgement

1. I, (Rank First Name Last Name) am currently a single parent with a valid Family Care Plan (FCP) in place. I am currently assigned to: (Unit Name, full street address, zip code). The status of my Family Care Plan can be verified with my (Commander or First Sergeant) at (____) _____-_____ or (enter CDR or 1SG e-mail address).

2. My long term care giver is _(First and Last name)_ and resides in _(City, ST)__. I am aware I will have to establish a short term care plan for my child(ren) at my new duty station. My family and I understand the mission tempo and demands of USAREC. My family currently consists of myself, and my (enter amount here) child(ren) (enter first names, last names and ages for each child), and I have (full, partial or joint) custody, with primary physical custody of my child(ren). I understand that my Family Care Plan must remain viable and operational no matter the location to which I am assigned IAW AR 600-20, para 5-5.

3. The point of contact for this memorandum is the undersigned at (____) _____-_____ or sample.a.soldier.mil@mail.mil.

SAMPLE A. SOLDIER
SFC, USA
111ST REC BDE

**USE THE FOLLOWING EXAMPLE IF YOU HAD AN ARTICLE 15 OR ANY OTHER OFFENSE AND YOU DO NOT HAVE THE PAPERWORK. YOUR COMMANDER CAN WRITE A MEMO ADDRESSING THE SITUATION. THE MEMO NEEDS TO STATE THE DATE, CHARGE/INCIDENT, ANY AMENDED CHARGES, PUNISHMENT AND DISPOSITION.**

**DEPARTMENT OF THE ARMY**
**HAMILTON RECRUITING STATION**
**887 NW WASHINGTON BLVD**
**HAMILTON, OH 45013**

REPLY TO
ATTENTION OF

RCMW-COL-CIN-HAM 05 December 2017

MEMORANDUM FOR RECORD

SUBJECT: Record of Article 15 Proceedings; Doe, John xxx-xx-xxxx

1. SSG John Doe was administered a Company Grade Article 15 on October 15, 2015, for failing to report for duty on several occasions.

2. Incidents:

3. Disposition:

4. Result:

5. The point of contact is the undersigned at

JANE DOE
CPT, FA
Commanding