PLEASE COMPLETE THE TOP PORTION AND SEND WITH YOUR APPLICATION.

PLEASE REFERENCE FY IPAP APPLICATION MILPER BEFORE SENDING PACKET.

**INTERSERVICE PHYSICIAN ASSISTANT PROGRAM (IPAP)**

**APPLICATION CHECKLIST (Active duty and Reserve Applicants)**

# (Keep In Sequence)

Last Name: First Name: Middle Initial: SSN:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Rank: MOS or AOC: / Years in Service:

Email Address: Cell Phone:

Compo: (ACTIVE DUTY/USAR) Waiver(s) Required: No/ Yes

**\*Please put documents in order, as outlined below for Tabs 1-3, (E.g., Tab 1 is one PDF document, Tab 2 is a second PDF document and Tab 3 is a third PDF document. If Tabs are too large, you can send multiple emails, (E.g., Tab 1, Tab 1 continued, etc.). Note: When sending your packet (Tabs 1-3) in Adobe format, we do not need separation or labeling of the documents individually, for each tab. For Tab 1, scan documents in sequence, one after another, as well for Tabs 2, 3.**

**No PDF portfolios. DO NOT INCLUDE passwords, codes, or special instructions for opening documents. If packets are**

**not in the correct format, they will be returned for correction. SAMPLE 1-3 TABS on website.**

**TAB 1:**

\_\_\_\_\_Application Checklist (this document)

­­­­­­­­­­­­­­­\_\_\_\_\_STP (Soldier Talent Profile) with no DA photo or

race/ethnicity visible

\_\_\_\_\_ DA 705-TEST (ACFT Scorecard)

\_\_\_\_\_ DA 5500 Male / DA 5501 Female

(Body Fat Worksheet) (if applicable)

\_\_\_\_\_ Profile (if applicable)

\_\_\_\_\_Letter of Intent

\_\_\_\_\_ DA 61 (Appointment Application)

\_\_\_\_\_ Conviction Waiver Memo (if applicable)

\_\_\_\_\_ Affidavit/Court documents (if applicable)

**\_\_\_\_\_** CV/Resume

\_\_\_\_\_ Academic Delay Plan Memo

\_\_\_\_\_ Academic Worksheet (USAREC Form 601-37.44)

**\_\_\_\_\_** Medical Terminology Certificate (ALMS)

(If applicable)

\_\_\_\_\_ JST (Enlisted Applicants)

\_\_\_\_\_ Diplomas (if applicable)

\_\_\_\_\_ Letter of Recommendations

 Immediate Supervisor

 Commander

 Physician Assistant (USAREC Form 601-37.11 with shadowing hours documented)

 Others (if applicable – Max of 2 additional)

\_\_\_\_\_ Evaluation Report (OERs and NCOERs)

\_\_\_\_\_ DA 1059 (Academic Evaluation Reports)

**\_\_\_\_\_** Letter of Character from 1SG (SPC and below)

 DD 214 (Release or discharge, if applicable)

**\***\_\_\_\_ Appointment Letter

**\***\_\_\_\_ DA 71 (Oath of Office)

\_\_\_\_\_ Awards/Certifications/Licenses

\_\_\_\_\_ Certificates of Training

**TAB 2:**

\_\_\_\_\_ DA 160

 Waiver Requests (Age, Time in Service)

**\_\_\_\_\_** PAR-Conditional Release/IPPS-A (AD Only)

 MILPO Statement

**\_\_\_\_\_** Security Clearance MFR

\_\_\_\_\_ Application Memorandum

**\***\_\_\_\_ROTC Contract (if applicable)

**+**\_\_\_\_ DA 4651

\_\_\_\_\_ Naturalization Certificate (if applicable)

\_\_\_\_\_ Tattoo Self Identification memo

**TAB 3:**

\_\_\_\_\_ Physical Exam (DD 2807 & 2808 with official lab results and audiogram) (Labs include HIV, urinalysis, urine drug screen, ethanol level. HCG if applicable.)

\_\_\_\_\_ Copy of Profile (if applicable)

**\*Other Documents:** The below items are REQUIRED FOR ALL APPLICANTS.

\_\_\_\_\_ **Official** **Transcripts** (mail or electronically send to UNMC ONLY!!) **You will no longer be required to mail or electronically send your official transcripts to USAREC**.

\_\_\_\_\_ **SAT Scores** (Please ensure that you have used code “3994” for IPAP and we can download official scores from the College Board website).

\_\_\_\_ **PA-CAT Scores** (Please ensure that you have selected your COMPO - US Army Reserves or US Army Active Duty, when completing registration. When scores become available, we can download official scores from the website).

\*Officer Applicants Only

#Enlisted Applicants Only

+Reserve Applicants Only