

Warrant Officer Application Checklist

Submit legible copies in checklist order. Reference website for application submission instructions.

Applicant Name (Last, First, MI / Rank):

IPSS-A Employee ID Number: (Located in IPSS-A, under My Personnel Actions)

WOMOS 1:

WOMOS 2:

WOMOS 3:

Board Packet:

DA Form 61: Application for Appointment
 UF 3.3: Company Commander LOR (*or applicable 1st level UCMJ authority*) - Must be digitally signed
 UF 3.3: Battalion Commander LOR (*or applicable 2nd level UCMJ authority*) - Must be digitally signed
 UF 3.3: Group Commander LOR (*or authorized representative*) - 180A and 311A ONLY- Must be digitally signed
 UF 3.3: Senior Warrant Officer LOR (*check MOS prerequisites*) - Must be digitally signed
 OSJA MFR: 270A ONLY
 UF 3.2: Resume
 Soldier Record Brief (SRB) or equivalent for inter-service applicants- Redact Photo, Sex and Race
 Evaluation Reports (ALL) In order from the most recent to oldest
 Academic Evaluation Reports (DA Form 1059s) In order from the most recent to oldest (MLC, SLC, ALC, BLC)
 College Transcripts (*official or unofficial*)
 Professional certificates or licenses
 SIFT Results - signed - 153A ONLY

Supporting Documents:

S2 Security Clearance Verification Review (*signed by S2 or SSO*)
 UF 3.1: Physical Coversheet
 Medical Waiver/Review: DD Form 2808, DD Form 2807-1, commissioning labs, medical treatment/pharmacy records, and DA Form 3349 (profile) to verify PULHES
 DD Form 2808: Report of Medical Examination, Page 1 - stamped by AEROMED - 150A and 153A ONLY
 DA Form 160: Application for Active Duty (required for ALL applicants)
 DA Form 7434: Application for US Army Marine Certification - 880A and 881A ONLY
 Statement of Understanding
 DD Form 368: Request for Conditional Release- Reserve and Inter-service Transfers ONLY
 Official Conditional Release approval message - Inter-service Transfers ONLY
 Conditional Rank Resignation Memorandum - Commissioned Officers ONLY
 Conditional Branch Release Memorandum - Army Commissioned Officers ONLY
 DD Form 330: Language Proficiency Questionnaire (*at least 1/1 proficiency*) - 180A ONLY
 Assessment MFR/JQR Memo - 170D ONLY
 REDD Report/GT Conversion - Inter-service Transfers ONLY
 DA Form 705: ACFT Scorecard (*signed by Army E-5 or higher*)
 Tattoo Validation Memorandum - Inter-service Transfers ONLY
 DA 5500/5501: Body Fat Content Worksheet (*if not IAW height/weight standards in AR 600-9*) Exemptions reference Army Directive 2023-08, dated 15 March 2023
 Tattoo ETP: self-signed memo, supporting documents (*if not IAW AR 670-1, dated 26 January 2021 and Army Directive 2022-09, dated 23 June 2022*)
 Conduct Waiver: self-signed memo, supporting documents (*as identified on DA Form 61, block 26*)
 Serious Conduct Waiver: Additionally require GO endorsement and Case Summary in Word
 Age ETP: self-signed memo (*if older than 33 at time of WOSB - 153A or 46 at time of appointment to WO1 - TECH*)
 AFS ETP: self-signed memo (*if more than 8 yrs - 153A or 12 yrs - TECH by date on DA Form 61 block 42*)
 AFCS ETP: self-signed memo (*if more than 48 months - 153A Commissioned Officers ONLY*)
 Prerequisite Waiver: self-signed memo (*check MOS prerequisites*)
 WOMOS Specific Prerequisites (certificates of training as required by WOMOS, see WOMOS page)
 Checklist: signed by S-1 OIC/HR Tech and recommending Senior Warrant Officer

Completed and authenticated by S-1 OIC or HR Tech (Initial and Sign)

I certify the applicant is not flagged or barred from re-enlistment. _____ (initials)

I certify applicable tattoos are in compliance with AR 670-1 and properly documented in iPERMS. _____ (initials)

I certify the applicant is not on Drill Sergeant assignment instructions- ARMY ONLY _____ (initials)

S-1 Certifying Official (printed name and title):

Signature:

Recommending Senior Warrant Officer

Reviewer (printed name and title):

Signature: