

MILPER Message Number**23-453****Proponent****RCHS-MS****Title****FY 2024 (FY24) Warrant Officer Applications for Active Duty and Reserve Health Services Maintenance Technician (MOS 670A)****...Issued:[10/27/2023 7:39:19 AM]...**

A. AR 135-100 (Appointment of Commissioned and Warrant Officers of the Army), 1 September 1994.

B. AR 135-101 (Appointment of Reserve Commissioned Officers for Assignment to Army Medical Department Branches), 15 February 1984.

C. DODI 6130.03, Volume 1 (Medical Standards For Military Service: Appointment, Enlistment, or Induction), 6 May 2018.

D. AR 40-501 (Standards of Medical Fitness), 27 June 2019.

E. AR 600-9 (The Army Body Composition Program), 16 July 2019.

F. AR 600-8-2 (Suspension of Favorable Personnel Actions (Flag)), 5 April 2021.

G. AR 670-1 (Wear and Appearance of Army Uniforms and Insignia), 26 January 2021.

H. Army Directive 2022-09 (Soldier Tattoos), 22 June 2022.

1. This message will expire 27 October 2024.

2. Purpose: This message solicits applications for the FY24 Medical Service Corps Health Services Maintenance Technician Warrant Officer Training Program. Distribute this message to all MOS 68A (Army), 4A2xx (Air Force), and HM 8478 (Navy) DoD Biomedical Equipment Maintenance Technicians. Command support in disseminating this message to ensure timely submission of applications is appreciated. Active Duty applications that are incomplete, submitted by ineligible personnel, or received after 11 April 2024 will not be processed. US Army

Reserve (USAR) Soldiers must submit packets to Army Reserve Career Group (ARCG) by 14 March 2024.

3. Selection Process: HQ, United States Army Recruiting Command (USAREC) will convene a competitive selection board O/A 7-10 May 2024. All applications will be considered based on individual merit and supporting documentation as specified in paragraph 8 below. Applicants in OCONUS assignments selected for this program will have their Foreign Service Tour curtailed to meet training reporting dates. Individuals will receive official notification of their selection directly from the Medical Service Corps Health Services Maintenance Consultant/Chief Warrant Officer of the Branch.

4. Program Overview: Active Duty (AD) applicants selected for the program will attend the Warrant Officer Candidate School (WOCS) at Fort Novosel, Alabama. Army Reserve/National Guard applicants may attend WOCS at a Regional Training Institute (RTI), as directed by their command. Active Duty candidates will be appointed as a Warrant Officer One (WO1) in the USAR with concurrent call to active duty and will incur a six-year Active Duty Service Obligation (ADSO) upon graduation of Health Services Warrant Officer Basic Course (WOBC). USAR candidates will be appointed as a WO1 and will continue serving in the USAR. MOS 670A will be awarded upon completion of WOBC.

5. Active Duty candidates will attend the following courses. USAR candidates will follow USARC Initial Military Branch (Warrant Officer) scheduling.

a. Report / Start / End / Course / Location (Air Force/Navy Accessions Only)
TBD / TBD / TBD / Army Basic Training / TBD.

b. Report / Start / End / Course / Location
06 January 2025 / 07 January 2025 / 11 February 2025 / Warrant Officer Candidate Course / Course # 911-09W / Class # 2024-005 / Fort Novosel, Alabama.

c. Report / Start / End / Course / Location
TBD / TBD / TBD / Health Svcs Warrant Officer Basic Course # 4B-670A / Class # 25-251/ Joint Base San Antonio – Fort Sam Houston, Texas.

d. Report / Start / End / Course / Location
20 April 2025 / 21 April 2025 / 16 June 2025 / Medical Logistics Officer Course # 8B-70K67 / Class # 25-252 / Joint Base San Antonio – Fort Sam Houston, Texas.

6. Eligibility:

a. Must meet general eligibility requirements IAW AR 135-100, 1 September 1994.

b. Active Duty applicants must be a Sergeant in a promotable status (E-5(P) or above). For Active Duty Air Force and Navy applicants, E-5(P) means the individual must be officially selected for E-6 promotion. Active Duty applicants must have completed the Advanced Leader Course (ALC) or service equivalent for 68 CMF. Applicants currently enrolled in ALC must graduate NLT 4 April 2024. Active Duty Army/National Guard request for E-5(P) or ALC waivers must be submitted to the Medical Service Corps Health Services Maintenance Consultant/Chief Warrant Officer of the Branch. Army Reserve request for E-5(P) or ALC waivers must be submitted through the Medical Service Corps Army Reserve 670A POC for determination prior to packet assessment by the 670A Medical Service Corps Health Services Maintenance

Consultant. See paragraph 9 for instructions on submitting waivers.

c. Active Army, Air Force, and Navy enlisted personnel must currently hold the PMOS 68A, Biomedical Equipment Specialist, or service equivalent PMOS, or have a degree in Biomedical Equipment Technology Repair from an accredited institution. A minimum of 72 months of experience in the Biomedical Equipment Specialist field (not including Advanced Individual Training (AIT)), with a recommended minimum of 24 months serving in a Biomedical Equipment Specialist supervisory capacity. All applicants, regardless of service, must have documented experience indicating performance and supervision in the Biomedical Equipment Specialist field. See paragraph 9 for instructions on submitting waivers.

d. Army Reserve component enlisted personnel must currently hold or have held the PMOS 68A (Biomedical Equipment Specialist) and provide documentation of 48 consecutive months of civilian managerial experience, or 24 months in a deployed environment, working in the Biomedical Equipment Specialist field. Civilian managerial experience will be documented in the applicant's resume, documented on civilian evaluations, and verified by the senior warrant officer, CW3 or above, in the senior warrant officer's recommendation letter. See paragraph 9 for instructions on submitting waivers.

e. All applicants will have a minimum of an Associate's degree from an accredited college or university, or a minimum of 60 hours of college credit towards a bachelor degree. It is preferred that the applicant have a degree in technology, business, engineering, and/or management. Applicants must show successful completion of 6 semester hours of college-level writing courses and 6 semester hours of computer science or automation courses. Copies of the transcript must be included in the packet, and official transcripts must be submitted to USAREC upon request. Submit education waivers to the Medical Service Corps Health Services Maintenance Consultant/Chief Warrant Officer of the Branch. See paragraph 9 for instructions on submitting waivers.

f. Active duty applicants must have no more than 144 months of Active Federal Service (AFS) as of the date of application. Requests for AFS waivers can be submitted to the Medical Service Corps Health Services Maintenance Consultant/Chief Warrant Officer of the Branch. See paragraph 9 for instructions on submitting waivers.

g. Must have an Armed Services Vocational Aptitude Battery (ASVAB) General Technical (GT) score of 110 or higher. Air Force and Navy conversions are the following:

(1) Air Force service members need a minimum general (G) score of 70.

(2) Navy service members must combine their Arithmetic Reasoning (AR) and Verbal (VE) totaling a minimum combined score of 111.

h. Sister Service applicants (Air Force/Navy) who have not successfully completed an Army Basic Training, Warrior Transition Course, Marine Basic Training, Air Force or Navy Special Operations Forces, Air Force Tactical Air Control Training, or Air Force Security Police Training will be required to attend Army Basic Training prior to attendance at any phase of the WOCS.

i. All applicants must meet physical requirements for Warrant Officer appointment as prescribed in DODI 6130.03, 06 May 2018, and Chapter 2, AR 40-501, 27 June 2019, and meet height and weight standards IAW AR 600-9, 16 July 2019. Applicants must be able to pass the 6-event Army Combat Fitness Test (ACFT). Applicants with combat injuries may request an exception to policy for the ACFT with the 2.5-mile walk as an alternate event for the two-mile run. These requests must be approved by G3, HQDA prior to submitting an application for this board. Sister Service applicants will be required to take and pass at the "Moderate" level the Occupational

Physical Assessment Test (OPAT) upon enlistment in the Army, and prior to shipping to Army Basic Training or the Warrant Officer Candidate School (WOCS).

j. The following certifications are highly recommended and considered:

(1) Certifications through Association for the Advancement of Medical Instrumentation (AAMI): CHTM, CBET, CRES, CLES

(2) Project Management Professional (PMP)

(3) CompTIA Credentials: A+ Computer Repair, NET+ Network Basics

(4) Civilian employment in related field

(5) Original Equipment Manufacturer technical courses

(6) How the Army Runs

(7) Lean Six Sigma Green/ Black Belt

7. Application Submission:

a. Refer to the USAREC Warrant Officer Recruiting website (<https://recruiting.army.mil/ISO/AWOR/>) to download required forms. Use the USAREC website for all applicable waiver and/or exception to policy (ETP) requests (https://recruiting.army.mil/ISO/AWOR/WAIVERS_ETP/). Follow the instructions below to download the applicable 670A Application Checklist and refer to 7b-d for packet submission guidelines. DO NOT use the USAREC Warrant Officer Application Checklist or packet submission guidelines. Only use the applicable 670A Application Checklist located at <https://recruiting.army.mil/ISO/AWOR/670A/>.

b. Active Duty applicants must scan, as one single file, and e-mail complete packets to the Medical Service Corps Program Managers at the following address: USARMY Ft Knox USAREC Mailbox RCHS 670A MS MGMT (usarmy.knox.usarec.mbx.rchs-670a-ms-mgmt@army.mil). Packets must contain the following subject line: FY24 670A Application: Last Name, First Name Middle Initial. Packets must be submitted in the order set forth in the applicable 670A Application Checklist.

*Note: Once you've submitted your application, you should receive a confirmation email within five business days. If for some reason you don't receive an email, please contact your Senior Warrant Officer to confirm that your packet was received. This will ensure a smooth application process.

c. USAR applicants must contact ARCG Officer Accession inbox at usarmy.usarc.arcg.mbx.hq-ops-spcmsn-organizational-mailbox2@army.mil to find their local Officer Accession NCO for assistance with packet preparations and submission. All USAR applicants will submit their packets to ARCG and ARCG will forward to CW5 Todd Wilkerson, MSC Army Reserve Health Services Maintenance Consultant at randall.t.wilkerson.mil@army.mil. Packets must contain the following subject line: FY24 670A Application: Last Name, First Name Middle Initial. Packets must be submitted in the order set forth in the applicable 670A Application Checklist.

8. Required Application Documents:

- a. Applicable 670A Application Checklist.
- b. Application Review Memorandum from Senior Warrant Officer writing the LOR (Active Duty Applicants) or Command Chief Warrant Officer (CCWO) (USAR Applicants), as applicable, stating that he/she has reviewed the applicant's packet, that it is complete, and the candidate meets all requirements or has submitted waiver/ETP request(s).
- c. DA Form 61 (Application for Appointment). ACFT and height and weight statement verified and signed by company commander, in item 41
- d. USAREC Form 3.3 (Letters of Recommendation): At least three letters of recommendation (digitally signed) that comment on the applicant's qualifications and potential for appointment as a Health Services Maintenance Technician are required and will be submitted as directed below:
 - (1) Battalion Commander / O-5 command equivalent. Must also include a statement of understanding as follows: If the Soldier is selected, the command will release the Soldier to attend the Warrant Officer Candidate School as early as 1 January 2024 for Army and 1 November 2024 for sister service candidates.
 - (2) Company Commander / O-3 command equivalent.
 - (3) Senior Health Services Maintenance Technician, 670A (CW3 or above).
- e. USAREC Form 3.2 (Resume): Briefly depicting military assignments pertinent to MOS 670A and military training and/or civilian education the applicant considers to qualify him/her for favorable consideration as a candidate for the Health Services Maintenance Technician training program.
- f. Soldier Talent Profile (STP), or service equivalent document. Local military personnel service centers will review each reproduction for accuracy and legibility and will certify them as true copies. The following statement must be included on the original documents: "I have reviewed my STP. It is current and accurately posted." STP must not include the applicant's photo, gender, race, or ethnicity.
- g. All Non-Commissioned Officer Evaluation Reports (NCOERs), or service equivalent, in order from newest to oldest. The majority of NCOERs must be noted with "Successful" performance and "Superior potential" by the Senior Rater, or "Exceeded Standard" performance by the Rater and "Highly Qualified" potential by the Senior Rater. Civilian applicants will provide civilian evaluations to support experience and performance.
- h. All Academic Evaluation Reports (AERs) in order from newest to oldest.
- i. Copy of college diploma(s).
- j. Copy of college transcript(s). Upon request from USAREC, official college transcript(s) must be mailed to the following address: HQ, US Army Recruiting Command, ATTN: RCHS-MS (MS Program Manager), 1307 Third Ave, Fort Knox, KY 40121-2725.
- k. Copies of all professional certificates IAW para 6.j.
- l. Letter of Purpose and Intent. Applicant will personally prepare a single-page, typed letter, IAW AR 25-50, to explain their motivation for seeking appointment as a Health Services Maintenance Technician. The letter should reflect the applicant's expectations upon completion of training and

upon being appointed a Warrant Officer. All applicants should be able to articulate the knowledge, skills, and behaviors that make them a desirable Health Service Maintenance Technician.

- m. Statement of Understanding. Download current form from the USAREC website (https://recruiting.army.mil/ISO/AWOR/PACKET_DOWNLOADS/).
 - n. Security Clearance Verification Review. Download current form from the USAREC website (https://recruiting.army.mil/ISO/AWOR/PACKET_DOWNLOADS/).
 - o. USAREC Form 3.1 (Results of Medical Examination). Not required for Army Reserve applicants who completed a physical through LHI.
 - p. Active Duty Applicants Only: DA Form 160 (Application for Active Duty). Select block 9.a. and insert 6 years.
 - q. USAR Applicants Only: DA Form 3575 (Certificate of Acknowledgment and Understanding of Service Requirements for Individuals for Appointment in the USAR Under the Provisions of AR 135-100, or AR 135-101, as Applicable – Individuals without a Statutory Service Obligation).
 - r. Sister Service Applicants Only: DD Form 368 (Request for Conditional Release). Applicants are encouraged to submit the DD Form 368 as soon as they have interest in applying; this action will expedite the board process. See the USAREC Warrant Officer Recruiting website for guidance on approval authority for each service https://recruiting.army.mil/ISO/AWOR/sister_service/.
9. Waivers and/or Exception to Policy (ETP): All waiver/ETP requests will be reviewed by the Medical Service Corps 670A Consultant. Applicants requiring any waivers/ETPs will immediately contact the usarmy.knox.usarec.mbx.rchs-670a-ms-mgmt@army.mil e-mail for additional information. A separate waiver will be required for each prerequisite not met. Waiver/ETP requests must be submitted IAW timelines below and on the USAREC website https://recruiting.army.mil/ISO/AWOR/WAIVERS_ETP/. Waivers will provide rationale as to why the waiver should be granted. Submission of a waiver does not constitute automatic approval. AD prerequisite waivers will not be granted in conjunction with a request for an Active Federal Service (AFS) waiver. USAR applicants will send their waiver requests to ARCG. ARCG will send all waiver requests, through the Medical Service Corps Army Reserve 670A Consultant, to the Medical Service Corps 670A Consultant. ARCG will publish due dates for waiver submission. All waivers must be approved before the board convenes.

Waiver Approval Authority:

- a. Age ETP (>46 years): 4-6 weeks (DA G1 Approval).
- b. AFS ETP (>12 years): 4-6 weeks (DA G1 Approval).
- c. Prerequisite Waiver (E-5(P), ALC, BES Experience, Associate's Degree, Writing/Computer courses, etc.): 2-4 weeks (670A Consultant Approval).
- d. Medical Waiver: 2-4 weeks (USAREC Approval).
- e. Tattoo ETP: 4-6 weeks (DA G1 Approval).
- f. Conduct (Moral) Waiver: 2-6 weeks (DA G1 Approval).

10. Points of Contact:

- a. Submit applications to: usarmy.knox.usarec.mbx.rchs-670a-ms-mgmt@army.mil.
- b. Medical Service Corps 670A Deputy Consultant: CW4 Joshua K. Adams, at 703-681-8077 or joshua.k.adams8.mil@health.mil; CW3 Mark A. Gonzalez, at 254-286-7392, or mark.a.gonzalez92.mil@health.mil.
- c. USAR MS 670A Health Services Maintenance Consultant, CW5 Todd Wilkerson at (910) 570-8755 or randall.t.wilkerson.mil@army.mil.
- d. USAREC - MSC Program Manager, CPT Jacob R. Hand at (502) 626-1730 or jacob.r.hand2.mil@army.mil.