**670A MS WARRANT OFFICER**

**APPLICATION CHECKLIST**

Applicant Name (Last, First, MI): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

­\_\_\_\_ Application Review Memorandum (completed by the recommending Senior Warrant Officer; USAR Applicants DIV CCWO review)

\_\_\_\_ DA Form 61 Application for Appointment (with valid HT/WT and ACFT statement signed by CO CDR in Block 41)

\_\_\_\_ USAREC Form 3.3 Battalion Commander Letter of Recommendation (or applicable Field Grade UCMJ authority): Must include statement of understanding.

\_\_\_\_ USAREC Form 3.3 Company Commander Letter of Recommendation

\_\_\_\_ USAREC Form 3.3 Senior Warrant Officer Letter of Recommendation

\_\_\_\_ USAREC Form 3.2 Warrant Officer Resume

\_\_\_\_ Soldier Talent Profile (STP) or Service Equivalent Document (certified by unit MPD/S-1) The following statement must be included on the original documents: "I have reviewed my STP. It is current and accurately posted." STP must not include the applicant’s photo, gender, race, or ethnicity.

\_\_\_\_ NCOERs (in order from newest to oldest)

\_\_\_\_ AERs (in order from newest to oldest)

\_\_\_\_ College Diploma (copy)

\_\_\_\_ College Transcripts (copy)

\_\_\_\_ Professional Certificates (copy)

\_\_\_\_ Letter of Purpose and Intent (1 page, handwritten)

\_\_\_\_ Statement of Understanding

\_\_\_\_ Security Clearance Verification Review

\_\_\_\_ USAREC Form 3.1 Results Of Medical Examination (USAR Applicants complete LHI process)

\_\_\_\_ DA Form 160 Application for Active Duty (Active Duty Applicants Only)

\_\_\_\_ DA Form 3575 Certificate of Acknowledgement & Understanding of Service Requirements (USAR Applicants Only)

\_\_\_\_ Army Tattoo ETP Memo (If not in compliance with AR 670-1, 26 January 2021)

\_\_\_\_ Service Tattoo Validation/ETP Memo (Sister Service Applicants Only)

\_\_\_\_ DD Form 368 Request for Conditional Release (Sister Service Applicants Only)

\_\_\_\_ Waivers (if required; additional checklist for medical and moral/conviction waivers)