

**MILPER Message Number****19-400****Proponent****RCHS-MS****Title****FY 2021 Warrant Officer Applications for Active Duty and Reserve Health Services Maintenance Technician (MOS 670A)****...Issued:[12/12/2019 1:45:40 PM]...**

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A. AR 135-100 (Appointment of Commissioned and Warrant Officers of the Army), 01 September 1994.

B. AR 135-101 (Appointment of Reserve Commissioned Officers for Assignment to Army Medical Department Branches), 15 February 1984.

C. AR 40-501 (Standards of Medical Fitness), 27 June 2019.

D. AR 600-9 (The Army Body Composition Program), 16 July 2019.

E. AR 600-8-2 (Suspension of Favorable Personnel Actions (Flag)), 11 May 2016.

F. AR 670-1 (Wear and Appearance of Army Uniforms and Insignia), 25 May 2017.

1. This message will expire 30 June 2020.

2. Purpose: This message solicits applications for the FY21 Medical Service Corps Health Services Maintenance Technician Warrant Officer Training Program. Please pass this message to all MOS 68A (Army), 4A2xx (Air Force), and HM 8478 (Navy) DoD Biomedical Equipment Maintenance Technicians. Command support in disseminating this message to ensure timely submission of applications is appreciated. Applications that are incomplete, submitted by ineligible personnel, or received after 31 March 2020 will not be processed.

3. Selection Process: HQ, United States Army Recruiting Command (USAREC) will convene a competitive selection board O/A 12 May 2020. All applications will be considered based on individual merit and supporting documentation as specified in paragraph 8 below. Applicants in OCONUS assignments selected for this program will have their Foreign Service Tour curtailed to meet training reporting dates. Individuals will receive official notification of selection / non-selection directly from the Medical Service Corps Health Services Maintenance Consultant/Chief Warrant Officer of the Branch.

4. Program Overview: Applicants selected for the program will attend the Warrant Officer Candidate School (WOCS) at Fort Rucker, Alabama. National Guard and Army Reserve may attend WOCS at a Regional Training Institute (RTI), as directed by their command. National Guard and Army Reserve have 2 years to complete WOBC. Active Component (AC) candidates will be appointed as a Warrant Officer One (WO1) in the USAR with concurrent call to active duty and will incur a six-year Active Duty Service Obligation (ADSO) upon graduation of Health Services WOBC. MOS 670A will be awarded upon completion of WOBC.

5. Course Information/Class Dates for FY 2021:

a. Report / Start / End / Course / Location (Air Force/Navy Accessions Only)  
TBD / TBD / TBD / Army Basic Training / TBD.

b. Report / Start / End / Course / Location  
02 February 2021 / 03 February 2021 / 10 March 2021 / Warrant Officer Candidate Course # 911-09W / Class # 2021-005 / Fort Rucker, Alabama.

c. Report / Start / End / Course / Location  
14 March 2021 / 15 March 2021 / 23 April 2021 / Health Svcs Warrant Officer Basic Course # 4B-670A / Class # 2021-211 / Joint Base San Antonio – Fort Sam Houston, Texas.

d. Report / Start / End / Course / Location  
25 April 2021 / 26 April 2021 / 21 June 2021 / Medical Logistics Officer Course # 8B-70K67 / Class # 2021-212 / Joint Base San Antonio – Fort Sam Houston, Texas.

6. Eligibility:

a. Must meet general eligibility requirements IAW AR 135-100, 01 September 1994.

b. All applicants must be a Sergeant in a promotable status (E-5(P) or above). For Air Force and Navy applicants, E-5(P) means the individual must be officially selected for E-6 promotion. All applicants must have completed the Advanced Leader Course (ALC) or service equivalent for 68 CMF. Applicants currently enrolled in ALC must

graduate NLT 31 March 2020. Request for E-5(P) waiver must be submitted to the Medical Service Corps Health Services Maintenance Consultant/Chief Warrant Officer of the Branch.

c. Active Army, Air Force, and Navy enlisted personnel must currently hold the PMOS 68A (Biomedical Equipment Specialist) or service equivalent PMOS, and have a minimum of 72 months of experience in the Biomedical Equipment Specialist field (not including Advanced Individual Training (AIT)), with a minimum of 24 months serving in a Biomedical Equipment Specialist supervisory capacity. All applicants, regardless of service, must have documented experience indicating performance and supervision in the Biomedical Equipment Specialist field.

d. National Guard/Army Reserve component enlisted personnel must currently hold or have held the PMOS 68A (Biomedical Equipment Specialist) and provide documentation of 48 consecutive months of civilian work experience or 24 months, in a deployed environment, working in the Biomedical Equipment Specialist field. Civilian work experience will be documented in the applicant's resume and verified by the senior warrant officer, CW3 or above, in the senior warrant officer's recommendation letter. Personnel who have civilian experience and education that support their qualifications to be a Health Services Maintenance Technician may request a waiver from the Medical Service Corps Health Services Maintenance Consultant/Chief Warrant Officer of the Branch.

e. All applicants will have a minimum of an Associate's degree from an accredited college or university. It is preferred that the applicant has a degree in technology, business, engineering, and/or management. The degree must show successful completion of 6 semester hours of college-level writing courses and 6 semester hours of computer science or automation courses. For those applicants currently enrolled in a degree completion program, copies of the transcript must be included in the packet, and official transcripts must be submitted to USAREC by the 31 March 2020 deadline. Education waivers can be submitted to the Medical Service Corps Health Services Maintenance Consultant/Chief Warrant Officer of the Branch. See paragraph 9 for instructions on submitting waivers.

f. Active duty applicants must have a minimum of 60 months and no more than 144 months of Active Federal Service (AFS) as of the date of application. Requests for AFS waivers can be submitted to the Medical Service Corps Health Services Maintenance Consultant/Chief Warrant Officer of the Branch. See paragraph 9 for instructions on submitting waivers.

g. Must have an Armed Services Vocational Aptitude Battery (ASVAB) General Technical (GT) score of 110 or higher. Air Force and Navy conversions are the following:

(1) ASVAB or Armed Forces Classification Test (AFCT) administered prior to 1 July 2004:

(a) Air Force service members need a minimum general (G) score of 64.

(b) Navy service members must combine their Arithmetic Reasoning (AR) and verbal (VE) totaling a minimum combined score of 109.

(2) ASVAB or Armed Forces Classification Test (AFCT) administered after 1 July 2004:

(a) Air Force service members need a minimum general (G) score of 70.

(b) Navy service members must combine their Arithmetic Reasoning (AR) and Verbal (VE) totaling a minimum combined score of 111.

h. Sister Service applicants (Air Force/Navy) who have not successfully completed an Army Basic Training, Warrior Transition Course, Marine Basic Training, Air Force or Navy Special Operations Forces, Air Force Tactical Air Control Training, or Air Force Security Police Training will be required to attend Army Basic Training prior to attendance at any phase of the WOCS. Note: Tattoos below the wrist and above the shirt collar are non-waiverable.

i. All applicants must meet physical requirements for Warrant Officer appointment as prescribed in Chapter 2, AR 40-501, 27 June 2019, and meet height and weight standards IAW AR 600-9, 16 July 2019. Applicants must be able to pass the standard 3-event Army Physical Fitness Test (APFT) which includes the push-up, sit-up, and two-mile run. Soldiers with combat injuries may request an exception to policy for the APFT with the 2.5-mile walk as an alternate event for the two-mile run. These requests must be approved by G3, HQDA prior to submitting an application for this board. Sister Service applicants will be required to take and pass at the "Moderate" level the Occupational Physical Assessment Test (OPAT) upon enlistment in the Army, and prior to shipping to Army Basic Training or the Warrant Officer Candidate School (WOCS). Note: Applicant must be prepared to take and pass new Army Combat Fitness Test (ACFT) if it becomes effective prior to attendance at warrant officer candidate school.

j. The following certifications are highly recommended and considered: Certified Healthcare Technology Manager (CHTM), Certified Biomedical Equipment Technician (CBET), Certified Radiology Equipment Specialist (CRES), Certified Laboratory Equipment Specialist (CLES), Project Management Professional (PMP), Lean Six Sigma (LSS), and DoD Directive 8140 Information Assurance (IA) certifications.

## 7. Application Submission:

a. Refer to the USAREC Warrant Officer Recruiting website (<https://recruiting.army.mil/ISO/AWOR/>) to download required forms and samples. Use the USAREC website for all applicable waiver requests. Follow the instructions below to download the 670A Application Checklist and refer to 7b-d for packet submission guidelines. DO NOT use the USAREC Warrant Officer Application Checklist or packet submission guidelines. All waiver requests need to be submitted and approved by the 670A Consultant. Potential candidates need to visit the USAREC website for information on the waiver timelines. Only use the FY21 670A

Application Checklist located at <https://recruiting.army.mil/ISO/AWOR/670A/>.

b. All active duty applicants must scan and e-mail completed packets to the Medical Service Corps Program Managers at the following address: USARMY Ft Knox USAREC Mailbox RCHS 670A MS MGMT ([usarmy.knox.usarec.mbx.rchs-670a-ms-mgmt@mail.mil](mailto:usarmy.knox.usarec.mbx.rchs-670a-ms-mgmt@mail.mil)). Packets must contain the following subject line: FY21 670A Application: Last Name, First Name Middle Initial. Packets must be submitted in the order set forth in the 670A Application Checklist.

c. USAR applicants must contact ARCD Officer Accession inbox at [usarmy.usarc.arcd.mbx.hq-ops-spcmsn-organizational-mailbox2@mail.mil](mailto:usarmy.usarc.arcd.mbx.hq-ops-spcmsn-organizational-mailbox2@mail.mil) to find their local Officer Accession NCO for assistance with packet preparations and submission. All USAR applicants will submit their packets to ARCD and ARCD will forward to CW5 Matthew Brenner, Army Reserve Personnel Advisor (ARPA), at [matthew.s.brenner.mil@mail.mil](mailto:matthew.s.brenner.mil@mail.mil). ARCD will publish due dates for packet submission. Packets must contain the following subject line: FY21 670A Application: Last Name, First Name Middle Initial. Packets must be submitted in the order set forth in the 670A Application Checklist.

d. All National Guard applicants must scan and e-mail their packets to MAJ Melonie Lewis at [melonie.l.lewis2.mil@mail.mil](mailto:melonie.l.lewis2.mil@mail.mil). Packets must contain the following subject line: FY21 670A Application: Last Name, First Name Middle Initial. Packets must be submitted in the order set forth in the 670A Application Checklist.

8. Required Application Supporting Documents. Address all required memorandums as follows: MEMORANDUM FOR Commander, US Army Recruiting Command, ATTN: RCRO-SP, Fort Knox, KY 40121-2725.

a. FY21 670A Application Checklist.

b. Application Memorandum. Applicant's signed memorandum must include the following required statements:

(1) "IAW MILPER Message 19-400, subject: FY21 Warrant Officer Applications for Health Services Maintenance Technician (MOS 670A), I hereby apply for the Health Services Maintenance Technician training program. Upon successful completion of the Warrant Officer Candidate School, I will, if tendered, accept appointment as a Warrant Officer in the USAR with concurrent call to active duty as described therein."

(2) "I have reviewed my Enlisted Record Brief (ERB); it is current and accurately posted. In addition, an updated DA-approved photo (less than six months from packet submission) has been placed in my ERB."

(3) "Tattoo, branding, and body mutilation policy: I understand that, if I am selected for the Warrant Officer program, prior to starting the Warrant Officer Candidate School and prior to being appointed as a warrant officer, a determination will be made by the Commandant of the Warrant Officer Career College that I am in compliance with the Army's tattoo, branding, and body mutilation policy, IAW AR 670-1, 25 May 2017.

(4) For Sister Service applicants (Air Force/Navy): "I fully understand that if I am selected for the Warrant Officer program, I will be required to attend Army Basic Training prior to attending Warrant Officer Candidate School if I have not successfully completed an Army Basic Training, Warrior Transition Course, Marine Basic Training, Air Force or Navy Special Operations Forces, or Air Force Security Police Training. This requirement applies to all ranks for both active and reserve components."

c. Original signed statement of acknowledgment of Army policy concerning accommodation of religious practices by the applicant, as prescribed by AR 135-100, 01 September 1994.

d. DA Form 61 (Application for Appointment). APFT height and weight statement verified and signed by company commander, in item 41, IAW AR 135-100, 01 September 1994, para 2-1.

e. Letters of Recommendation (USAREC Form 3.3): At least three letters of recommendation (digitally signed) that comment on the applicant's qualifications and potential for training as a Health Services Maintenance Technician are required and will be submitted as directed below:

(1) Battalion Commander / O-5 command equivalent. Must also include a statement of understanding as follows: If the Soldier is selected, the command will release the Soldier to attend the Warrant Officer Candidate School as early as 31 January 2021 for Army and 15 November 2020 for sister service candidates.

(2) Company Commander / O-3 command equivalent.

(3) Senior Health Services Maintenance Technician, 670A (CW3 or above).

f. Resume (USAREC Form 3.2): Briefly depicting military assignments pertinent to MOS 670A and military training and/or civilian education the applicant considers to qualify him/her for favorable consideration as a candidate for the Health Services Maintenance Technician training program.

g. Legible copy of Enlisted Record Brief (ERB), or service equivalent document. The local Military Personnel Division/S-1 will review each reproduction for accuracy/legibility and will certify them as true copies.

h. All Non-Commissioned Officer Evaluation Reports (NCOERs) and Academic Evaluation Reports (AERs) in order from newest to oldest.

i. Copy of college diploma(s).

j. Copy of college transcripts; Official college transcripts must be mailed to the following address: HQ, US Army Recruiting Command, ATTN: RCHS-MS (MS Program Manager), 1307 Third Ave, Fort Knox, KY 40121-2725.

k. Copies of any professional certificates.

- l. Official DA or branch-specific photograph taken within past 6 months.
  - m. Statement from Unit Security Officer that the applicant has a Secret clearance or has initiated or completed NAC/ENTAC, as applicable. Applicants who do not have a Secret (or higher) clearance must sign a statement indicating their understanding that, if they are selected for accession, failure to obtain/maintain a security clearance would cause the applicant to be ineligible for appointment as a Warrant Officer.
  - n. Statement from the Military Personnel Division/S-1 verifying that a favorable local records check has been made to ensure applicant is administratively qualified for admission to course and appointment as a Warrant Officer and that the application is not in contravention to AR 600-8-2, 11 May 2016.
  - o. USAREC Form 3.1 (Results of Medical Examination).
  - p. DD Form 2808 (Report of Medical Examination) and DD Form 2807-1 (Report of Medical History), HIV test and drug and alcohol test (DAT), completed on/after 30 June 2019. The reviewing medical authority must indicate that the applicant meets the medical standards for qualification for appointment as a Warrant Officer under Chapter 2, AR 40-501, 27 June 2019.
  - q. DA Form 160-R (Application for Active Duty). Select block 9.a., and insert 6 years.
  - r. Letter of Purpose and Intent. Applicant will personally prepare a single-page, handwritten letter to explain his/her motivation for seeking Health Services Maintenance Technician training. This letter should reflect the applicant's expectations upon completion of training and upon being appointed a Warrant Officer.
  - s. DA Form 3575 (Certificate of Acknowledgment and Understanding of Service Requirements for Individuals for Appointment in the USAR Under the Provisions of AR 135-100, or AR 135-101, as Applicable – Individuals Without a Statutory Service Obligation).
  - t. Sister Service applicants only: DD Form 368 (Request for Conditional Release). Applicants are encouraged to submit the DD Form 368 as soon as they have interest in applying; this action will expedite the board process. See the USAREC Warrant Officer Recruiting website for guidance on approval authority for each service.
  - u. All applications must have a signed memorandum from the senior Warrant Officer who wrote the letter of recommendation (LOR) stating that he/she has read and reviewed the applicant's packet and that it is complete and candidate meets all requirements necessary or has submitted a waiver, where necessary.
9. Waivers: All waivers will be reviewed by the Medical Service Corps 670A Consultant. Applicants requiring any waivers will immediately contact the 670A Consultant directly via e-mail for additional information. Waiver request(s) must be submitted before packet deadline (see breakdown below). All waivers must be

approved before the board convenes.

- a. 14 days prior to packet deadline – E5 Promotable, 72 Months BMET Experience, Associate's Degree, Active Federal Service (AFS) (670A Consultant Approval).
- b. 60 days prior to packet deadline – Medical Waiver (USAREC Approval).
- c. 6 months prior to packet deadline – Moral/Conviction Waiver (670A Consultant and HRC/DA G1 Approval).
- d. All USAR applicants will send their waivers to ARCD. ARCD will send all waiver requests to the Medical Service Corps 670A Consultant. ARCD will publish due dates for waiver submission.

10. Applicants are reminded that they are responsible for the timely submission of application documents and for verifying that all documents and transcripts have been received by USAREC. Again, it must be stressed that applications that are incomplete, ineligible, or received after 31 March 2020 will not be processed.

11. Points of Contact:

- a. MSC Program Manager, MAJ Nicholas C. Kucan, Sr. at (502) 626-1730 or [nicholas.c.kucan.mil@mail.mil](mailto:nicholas.c.kucan.mil@mail.mil).
- b. MSC Health Services Maintenance Consultant/Chief Warrant Officer of the Branch, CW5 Wendell Johnson at (910) 570-6459 or [wendell.johnson1.mil@mail.mil](mailto:wendell.johnson1.mil@mail.mil).